



# AGENDA

**NOTICE OF MEETING  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD OF DIRECTORS**

**THURSDAY, APRIL 6, 2017 AT 12:30 P.M.**

**LOCATION  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD MEETING ROOM  
900 N. KEALY  
LEWISVILLE, TX 75057**

**NOTICE IS HEREBY GIVEN** that there will be a **Board Meeting** of the Upper Trinity Regional Water District at the above date, time and location. The matters to be considered and acted upon at the Board Meeting are set forth below:

**12:30 P.M.**

**WORK SESSION** - - To discuss agenda items and related matters of interest to the Board of Directors, including:

- A. Report from Audit Committee and Staff.
- B. Presentation of FY2016 Audit results by Deloitte & Touche, Independent Auditors.
- C. Discuss Recommended Mid-Year Budget Adjustments – O&M and CIP.
- D. Overview of Financing (TWDB) for Expansion of Riverbend Plant.
- E. Preliminary Budget Issues for FY2017-18.

**REGULAR SESSION BOARD MEETING**

1. Call to Order
2. Roll Call and confirm Quorum
3. Pledge of Allegiance and Invocation
4. Oath of Office
5. Opening Remarks:
  - A. President's Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.
  - B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.

- C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.
6. Visitor Comments Concerning Agenda Topics. (Residents who desire to address the Board must complete a Speaker's Request Form and return it to the Board Secretary. Each speaker will be limited to three (3) minutes per agenda topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)

**CONSENT AGENDA \***


7. Adopt minutes of February 2, 2017 Board Meeting.
8. Accept Monthly Management Report for the period ended February 28, 2017.
9. Consider Adoption of Resolution to approve Mid-Year Budget Amendments.
10. Accept Comprehensive Annual Financial Report (CAFR) and related documents for Fiscal Year Ended September 30, 2016, including:
- A. Audit Report prepared by Deloitte & Touche, Independent Auditors.
  - B. Governance Letter to Management.
11. Authorize the Executive Director to enter into a one-year agreement with L J Power, Inc. for annual preventative maintenance and related testing and repair services for emergency generators at District facilities.
12. Authorize the Executive Director to enter into two-year agreements with Xylem Water Solutions USA and UV Doctor Lamps, LLC for necessary parts and supplies to maintain ultraviolet disinfection systems at water reclamation plants.
13. Authorize the Executive Director to enter into price agreements for purchase of bulk chemicals for the Regional Treated Water System.
14. Authorize advertising for bids for construction of Equipment/Vehicle Storage Building.
15. Receive report of construction change orders approved by Staff.
16. Ratify Emergency Change Order No. 2 in contract with Felix Construction Company in the amount of \$28,922.56 for added repairs found to be necessary in sedimentation basins at the Taylor Water Treatment Plant.

\* Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

**ITEMS FOR INDIVIDUAL CONSIDERATION**


17. Consider authorizing CMAR to award Bid Package No. 2 for Riverbend Water Reclamation Plant Expansion project.



18. Consider approval of the Financing Agreement with the Texas Water Development Board (TWDB) to provide for planned expansion and improvements to the Riverbend Water Reclamation Plant (Northeast Regional Water Reclamation System). **(Weighted Capital Vote)**
  19. Consider Resolution concerning the appointment of a Financing Team to prepare for the proposed issuance of Upper Trinity Regional Treated Water System Revenue Refunding Bonds; to refund a portion of the Commercial Paper debt for the Regional Treated Water System; authorize presentations to credit rating agencies, preparation of bond documents and a preliminary official statement.
  20. Consider approval of Task Orders for existing contracts with Alan Plummer Associates, Inc.: **(Weighted Capital Vote)**
    - A. Lakeview Plant - - Task Order No. 2 - - to provide water quality modeling and support for permitting activities for the Lakeview Plant TPDES Discharge Permit.
    - B. Taylor Plant - -Task Order No. 2 - - to evaluate and recommend options for sludge removal and disposal from the solids recycle pond at the Taylor WTP.
  21. Authorize the purchase of Computerized Maintenance Management Software (CMMS), including the necessary services to merge existing data. **(Weighted Capital Vote)**
  22. Consider Task Order No. 2 to existing contract with Black and Veatch Corporation to locate and add fiber optic lines and yard piping at treatment plant sites to the Geographic Information System (GIS) database; and, to assist the vendor for the new Computerized Maintenance Management System to integrate CMMS into GIS. **(Weighted Capital Vote)**
  23. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development, for Regional Treated Water System or for Regional Water Reclamation Systems according to location maps of the projects available in the District Office, and regarding water rights and related permits pursuant to Texas Government Code, Section 551.072; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071 relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.
  24. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
  25. Approve Resolution(s) deeming necessity and authorizing acquisition of property including exercising the Power of Eminent Domain: **(Weighted Capital Vote)**
    - A. For construction of water and wastewater pipelines, including the Harpool North Raw Water Storage Pipeline.
    - B. For construction of water pipeline relocation for TxDOT FM 2181 widening project.
  26. Authorize Staff, in coordination with the Finance Committee, to issue Requests for Proposals (RFPs) for Bank Depository Services.
  27. Review potential agenda items, activities and announcements for future Board meetings.
  28. Visitor Comments Concerning Non-Agenda Topics. (Residents who desire to address the Board must complete a Speaker's Request Form and return it to the Board Secretary. Each speaker will be limited to three (3)
- 

minutes. To provide all visitors an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)

29. Adjournment.

  
Thomas E. Taylor, Executive Director

The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On:      Date: March 31, 2017      Time: 2:30pm  
By: Nancy T. Tam  
Nancy T. Tam, Assistant Secretary, Board of Directors

