

# AGENDA



**NOTICE OF MEETING  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD OF DIRECTORS**

**THURSDAY, MARCH 7, 2019 AT 12:30 P.M.**

**LOCATION  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD MEETING ROOM  
900 N. KEALY  
LEWISVILLE, TX 75057**

**NOTICE IS HEREBY GIVEN** that there will be a Board Meeting of the Upper Trinity Regional Water District at the above date, time and location. The matters to be considered and acted upon at the Board Meeting are set forth below:

**12:30 P.M.**

**WORK SESSION** - - To discuss agenda items and related matters of interest to the Board of Directors.

- A. Report from the Audit Committee and Staff.
- B. Briefing concerning FY 2018 Audit results by Deloitte & Touche, Independent Auditors.
- C. Receive staff briefing on District's Water Conservation Program, including proposed updates to Water Conservation & Drought Contingency Plans.

## **REGULAR SESSION BOARD MEETING**

1. Call to Order
2. Roll Call and confirm Quorum
3. Pledge of Allegiance and Invocation
4. Opening Remarks:
  - A. President's Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.
  - B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.
  - C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.
5. Visitor Comments Concerning Agenda Topics. (Residents who desire to address the Board must complete a Speaker's Request Form and return it to the Board Secretary. Each speaker will be limited to three (3) minutes per agenda

topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)

**CONSENT AGENDA \***

6. Adopt minutes of February 7, 2019 Board Meeting.
7. Accept Monthly Management Report for the period ended January 31, 2019
8. Accept Comprehensive Annual Financial Report (CAFR), Audit Report prepared by Deloitte & Touché, Independent Auditors, and related documents (including the Governance Letter to Management) for fiscal year ended September 30, 2018.
9. Receive report of construction change orders approved by staff.
10. Authorize the Executive Director to enter into pricing agreements for the following services:
  - A. ASC Environmental Service, Inc. for the Wet Well Cleaning Service
  - B. Chaney Environmental as the primary and customized Environmental Solutions, Inc. (DBA Telum) as secondary for the Liquid Sludge Hauling Service

\* Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

11. Consider approval of agreements for professional services for Lake Ralph Hall: **(Weighted Capital Vote)**
  - A. Contract and Task Order No. 1 with Ecosystem Planning & Restoration, LLC related to Mitigation Design for the project.
  - B. Contract and Task Order No. 1 with Freese and Nichols, Inc. related to Permitting Support Services for the project.
12. Consider items related to project for Parallel Pipeline from Taylor Water Treatment Plant to Stone Hill Pump Station: **(Weighted Capital Vote)**
  - A. Consider authorizing staff to proceed with Construction Manager at Risk (CMAR) procurement method for assistance in finalizing design and for construction of the project.
  - B. Approve Task Order No. 2 to existing contract with Alan Plummer Associates, Inc. related to final design and construction phase services for the project.
13. Consider Approval of Proposed District Policies.
  - A. Working Capital Policy
  - B. Non-Bond Capital Reserve Policy
  - C. Interfund Loan Provisions
14. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development, for Regional Treated Water System or for Regional Water Reclamation Systems according to location maps of the projects available in the District Office, and regarding water rights and related permits pursuant to Texas Government Code, Section 551.072; and, meeting with



legal counsel pursuant to Texas Government Code, Section 551.071 relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.

15. Consider action on property matters, some of which may have been discussed in Executive Session. (Weighted Capital Vote)
16. Review potential agenda items, activities and announcements for future Board meetings.
17. Visitor Comments Concerning Non-Agenda Topics. (Residents who desire to address the Board must complete a Speaker's Request Form and return it to the Board Secretary. Each speaker will be limited to three (3) minutes. To provide all visitors an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)
18. Adjournment.



Larry N. Patterson, Executive Director

The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On: Date: Feb. 28, 2019 Time: 3:00 pm

By:   
Nancy T. Tam, Assistant Secretary, Board of Directors

