

# AGENDA



**NOTICE OF MEETING  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD OF DIRECTORS**

**THURSDAY, OCTOBER 6, 2016 AT 12:30 P.M.**

**LOCATION  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD MEETING ROOM  
900 N. KEALY  
LEWISVILLE, TX 75057**

**NOTICE IS HEREBY GIVEN** that there will be a Board Meeting of the Upper Trinity Regional Water District at the above date, time and location. The matters to be considered and acted upon at the Board Meeting are set forth below:

**12:30 P.M.**

**WORK SESSION** - - To discuss agenda items and related matters of interest to the Board of Directors, including:

- A. Staff to provide an update about the Annex at 802 Kealy - - the changes, improvements, progress, uses and results.

**REGULAR SESSION BOARD MEETING**

1. Call to Order
2. Roll Call and confirm Quorum
3. Pledge of Allegiance and Invocation
4. Opening Remarks:
  - A. President's Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.
  - B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.
  - C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.

5. **Visitor Comments Concerning Agenda Topics.** (Residents who desire to address the Board must complete a Speaker's Request Form and return it to the Board Secretary. Each speaker will be limited to three (3) minutes per agenda topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)

### CONSENT AGENDA \*

6. Adopt minutes of September 1, 2016 Board Meeting.
7. Accept Monthly Management Report for the period ended August 31, 2016.
8. Consider approval of, and authorize the Executive Director to sign, engagement letter with Deloitte & Touche LLP, external auditor, to conduct the District's FY 2016 annual financial audit.
9. Consider approval of Contract and Task Order No. 1 with IT Nexus, Inc. for professional services related to the Operational Data Management Improvement Project.
10. Ratify Emergency Purchase Order for two (2) pumps for the Doe Branch Lift Station.
11. Receive report of construction change orders approved by staff.

\* Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

### ITEMS FOR INDIVIDUAL CONSIDERATION

12. Consider approval of 3-year extension to the Letter of Credit Agreement (LOC) with Bank of America, N.A. supporting the District's Commercial Paper Program in the amount of \$50,000,000 for the Regional Treated Water System. **(Weighted Capital Vote)**
13. Receive reports prepared by Halff Associates Engineers, Inc.:
  - A. Relating to limited planning study for District's Northeast Regional Water Reclamation System.
  - B. Relating to impacts to District facilities associated with TxDOT's IH 35 Managed Lanes Project.
14. Consider approval of Task Order No. 3 to existing contract with Alan Plummer Associates, Inc. related to final design, bidding and construction phase services for raw water pipeline from Harpool Plant to planned north storage facility near FM 2931. **(Weighted Capital Vote)**
15. Consider acceptance of completed work for a new wastewater trunk main and Point of Entry for Mustang Special Utility District into the Riverbend Water Reclamation Plant, enabling wastewater service to the Union Park Development and others. **(Weighted Capital Vote)**



16. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development or for Regional Treated Water System, according to location maps of the projects available in the District Office, and regarding water rights and related permits pursuant to Texas Government Code, Section 551.072; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071 relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.
17. Consider action on property matters, some of which may have been discussed in Executive Session. (Weighted Capital Vote)
18. Review potential agenda items, activities and announcements for future Board meetings.
19. Visitor Comments Concerning Non-Agenda Topics. (Residents who desire to address the Board must complete a Speaker's Request Form and return it to the Board Secretary. Each speaker will be limited to three (3) minutes. To provide all visitors an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)
20. Adjournment.

  
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Thomas E. Taylor, Executive Director

The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On: Date: \_\_\_\_\_ Time: \_\_\_\_\_

By: \_\_\_\_\_  
Nancy T. Tam, Assistant Secretary, Board of Directors

