



# MINUTES

## UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS MEETING

April 2, 2015

### REGULAR SESSION BOARD MEETING

#### 1. Call to Order

The Board of Directors of the Upper Trinity Regional Water District convened, with President Todd Madison presiding, at 1:40 P.M. on Thursday, April 2, 2015, at the UTRWD Board Meeting Room, 900 N. Kealy, Lewisville, TX 75057.

#### 2. Roll Call

The attendance of the Board of Directors was taken. A quorum was present for the meeting.

#### Board Members in Attendance:

Todd Madison, President, Lincoln Park  
Chris Boyd, Treasurer, Mustang SUD  
Troy Norton, Argyle  
Del Knowler, Bartonville  
Justin Brown, Corinth  
Johnny Harris, Denton County  
Jerry Benetato, DCFWSD #1A  
Dick Cook, Double Oak  
Ramiro Lopez, Irving  
Mike Fairfield, Lake Cities MUA  
Leslie Maynard, Oak Point  
Richard Huckaby, Ponder  
Mike Brice, Sanger

Lance Vanzant, Vice President, Celina  
Gary Calmes, Secretary, Krum  
Kenneth Faulkner, Aubrey  
Janet Aune, Copper Canyon  
Timothy Fisher, Denton  
Jean Campbell, Denton County At-Large  
Kevin Mercer, DCFWSD #7  
Kenneth Parr, Flower Mound  
Virginia Blevins, Justin  
Lathan Watts, Lewisville  
Scott Ingalls, Pilot Point  
George Dupont, Prosper

#### Board Members Absent:

Richard Lubke, Highland Village \*

\* Excused Absence

#### Staff & Advisors in Attendance:

Thomas E. Taylor, Executive Director  
Larry Patterson, Deputy Executive Director  
Tom Snyder, Ass't Director / Eng & Const  
Jason Pierce, Mgr / Watershed & Conrtct Srvc  
Jan Morris, Budget Manager  
David Medanich, Financial Advisor

John F. Boyle, Jr., General Counsel  
Bill Greenleaf, Director / Business Services  
Jody Zabolio, Ass't Director / Operations  
Lester Harris, Accounting Manager  
Dustin Wright, MIS  
Brenda Scott, Executive Secretary

**Others in Attendance:** Nicole Conner, MWH Global

3. Pledge of Allegiance and Invocation

Pledge of Allegiance: Jerry Benetato

Invocation: Todd Madison

4. Opening Remarks:

A. President's Remarks concerning conduct of the meeting, posted agenda items, committee assignments, and related matters.

President Madison:

- Introduced Brenda Scott - - filling in for Nancy Tam who is on vacation.
  - Regarding status of Lincoln Park, at this time he has no information; he will report back to the Board when he knows more. It appears that the Town may be making plans to dissolve.
  - Offered sympathy to Rich Lubke who just recently lost his brother and a close family friend this past week. President Madison asked that the Board remember him and his family in their prayers.
  - As heard on the news - - a tragic accident occurred at a school site in Argyle this morning - - a metal frame of a building under construction collapsed killing a worker.
- B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.
- Floating Holiday. The District has one floating holiday, set at the beginning of each year. Typically, the holiday is taken during the Christmas Holiday. This year, Good Friday was chosen - - the office will be closed tomorrow.
  - LRH Field Office in Ladonia. On March 6, the District opened the Field Office in Ladonia with a Ribbon Cutting Ceremony. Attendance was very good - - including the Chamber of Commerce for both Ladonia and Bonham, the Mayor of Ladonia, School Superintendent for Fannindel School District, County Judge Spanky Carter and Upper Trinity Vice President, Lance Vanzant. The event was appreciated by all and received publicity in the Bonham newspaper. The LRH project is being handled in a way that is building goodwill, friendships and respect.

The County Judge is interested in developing a zoning program around the two lakes being developed in Fannin County - - for protection of the Lakes and to avoid bad development. The District is in support of the County, but would like to progress further into the planning and permitting process before starting zoning.



- Lance Vanzant attended the Ribbon Cutting ceremony in Ladonia, and commented that Doug Franklin is doing a great job managing the field office.

He asked if the District is planning permanent signage to replace the temporary sign on the road for the Field Office. Taylor indicated eventually a permanent sign will be put in place when warranted.

- President Madison asked if Upper Trinity is going to utilize the same zoning around LRH that is being planned for the Bois d'Arc Lake. Taylor indicated the Judge proposes to have one zoning board and one zoning plan concept - - overseeing both lakes. Rather, it seems that the circumstances are quite different. Most of Lake Ralph Hall will be inside the city limits of Ladonia, which will have its own zoning powers. The contract with the County addresses this. It will be a cooperative zoning process between the City, the County and Upper Trinity.
- Household Hazardous Waste. More individual cities are working HHW into their solid waste programs. However, the District still offers this service to several communities - - events have been scheduled for this spring. Castle Hills has inquired about joining the program.
- History Handout. This month's History Handout is by Bob Nelson, former Executive Director of Denton Utilities. He has written "The Beginning of the Beginning", all about what led to Upper Trinity being founded.
- Bond Rating Upgrade. For the Treated Water System, the District has received an upgrade from A- to A. This is partially due to keeping solid finances, sound reserves, good coverage - - but also due to how well our Members are doing. Our larger customers are considered heavily in this rating; and, if they were doing poorly, it reflects on the District - - even if the District is doing well. This is a team effort. We thank everyone involved in this effort.

Ken Parr inquired about the status of the downtown Ladonia office now that there is an official Field Office. Mr. Taylor reported the downtown office, due to a need for costly repairs, has been sold to the next door neighbor wanting the space.

- C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.

None.

5. Visitor Comments Concerning Agenda Topics.

None.

### CONSENT AGENDA

President Madison entertained a motion to approve the Consent Agenda Items Nos. 6-9. **Leslie Maynard made a motion to approve the Consent Agenda. Seconded by Justin Brown.** The votes were all yes. Motion carried. The approved items were:



6. Adopt minutes of March 5, 2015 Board Meeting.
7. Accept Monthly Management Report for the period ended February 28, 2015.
8. Authorize the Executive Director to enter into price agreements for the following purchases:
  - A. Purchase of specified laboratory equipment, accessories and supplies from Hach Company for use at District water and wastewater facilities.
  - B. Purchase of bulk Sodium Permanganate from Carus Corporation for use in the District's Zebra Mussel mitigation program.

Jody Zabolio reported that the project was awarded and has gone through the submittal process. We are currently waiting on some manufacturing equipment. This will happen quickly once everything is set. Hopefully, this will be done before summer.
9. Authorize Executive Director to advertise for bids for renovation of a portion of the 802 Kealy Building for District office space.

#### ITEMS FOR INDIVIDUAL CONSIDERATION

10. Funding for Expansion and Improvements for the Riverbend Plant (Northeast Regional Water Reclamation System).
  - A. Consider authorization for staff to file application with the Texas Water Development Board for project funding.

With the rapid growth coming to the Northeast service area, the District has been working to develop a strategy that meets the need, yet is affordable by the participants. Staff met with Texas Water Development Board to explore possible assistance in financing the project. The TWDB was very responsive and indicated that they could provide flexible financing for the project.
  - B. Consider adoption of Resolution to enable future reimbursement of funds.

This is a legally required Resolution for bond funding for any temporary finance items prior to issuance of bonds.

Staff recommends approval of Items 10.A. and 10.B. **Virginia Blevins made a motion to approve Item Nos. 10.A. and 10.B. Seconded by Mike Fairfield.** The votes were all Yes, 0 No. Motion carried.

11. Consider modification to current stage of water restrictions under the District's Drought Contingency Plan - - in response to improvement in District's available water supply.

With the recent rains, the District's water supply have improved considerably. The storage in Chapman Lake is at 100%. Overall, all of the District's sources add up to 82% full - - well within



our good guidelines. Staff recommends that the Stage 1 Drought Restriction be removed, and return to the regular water conservation program.

Question. Would it be better for the Lake Ralph Hall permit process for the District to keep the water restrictions in place? Taylor clarified that the current matter is related to the drought contingency plan; the permit process was challenged on a separate matter concerning the water conservation program.

**Tim Fisher made a motion to approve Item No. 11, as recommended by Staff. Seconded by Ken Parr.** The votes were all Yes, 1 No (Oak Point). Motion carried.

Richard Huckaby arrived at meeting at 2:25 P.M.

12. Consider adoption of a Resolution to approve Mid-Year Budget Amendments.

This item was outlined in detail on the Data Sheet. Staff recommends approval. **Lance Vanzant made a motion to approve Item No. 12. Seconded by Kevin Mercer.** The votes were all Yes except 1 No (Corinth). Motion carried.

Ken Faulkner left the meeting at 2:30 PM.  
A 5-minute break was called.

13. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.

The Board of Directors went into Executive Session at 3:05 PM.  
The Board returned to open meeting at 3:29 PM.

14. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**

None.

15. Review potential agenda items, activities and announcements for future Board meetings.

None.

16. Visitor Comments Concerning Non-Agenda Topics.

None.



17. Adjournment.

With no further business, President Madison adjourned the meeting at 3:30 P.M.

**Recorded By:**

  
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Nancy T. Tam, Assistant Secretary, Board of Directors

**Certified By:**

  
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Gary Calmes, Secretary, Board of Directors

