

MINUTES



UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS MEETING APRIL 11, 2019

REGULAR SESSION BOARD MEETING

1. Call to Order

The Board of Directors of the Upper Trinity Regional Water District convened, with President Kevin Mercer presiding, at 11:07 A.M. on Thursday, April 11, 2019, at the UTRWD Board Meeting Room, 900 N. Kealy, Lewisville, TX 75057.

2. Roll Call and confirm Quorum

The attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Kevin Mercer, President, DCFWSD #7
Troy Norton, Argyle
Del Knowler, Bartonville
Bob Hart, Corinth
Johnny Harris, Denton County
Dick Cook, Double Oak
Virginia Blevins, Justin
Eric Ferris, Lewisville
Michael Anderson, Ponder
Alina Ciocan, Sanger

Richard Lubke, Vice President, Highland Village
Brian Roberson, Aubrey
Mark Pape, Copper Canyon
Timothy Fisher, Denton
Kristina Clark, DCFWSD #1A
Clay Riggs, Flower Mound
Gary Calmes, Krum
Lyle Drescher, Northlake
Frank Jaromin, Prosper

Absent:

Ramiro Lopez, Treasurer, Irving *
James Burnham, Celina *
Alan Guard, Pilot Point *
* Excused Absence

Mike Fairfield, Secretary, Lake Cities MUA *
Chris Boyd, Mustang SUD *

Vacant: Denton County At-Large

Staff & Advisors in Attendance:

Larry N. Patterson, Executive Director
Bill Greenleaf, Director / Business Services
Thomas E. Taylor, Former Exec Director
Lester Harris, Accounting Manager
Kurt Staller, Asst. Dir, Const. & Eng.
Doug Janeway, Manager/Properties Services
Ed Motley, LRH Program Manager

Mathew Boyle, Boyle & Lowry
Nancy Tam, Assistant to Executive Director
Jody Zabolio, Director/Operations
Kim Probasco, Budget Manager
Mark Skaggs, Manager / IT Svcs.
Ronna Hartt, Manager, Water Resources
Blake Alldredge, Water Resource Specialist

Others in Attendance:

Richard Muraski, Jr., NTMWD

Samuel Hawk, Boyle & Lowry

3. Pledge of Allegiance and Invocation

Pledge: Kevin Mercer

Invocation: Larry Patterson

4. Opening Remarks:

- A. President's Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.

President Mercer announced that after 12 years of service on the Board of Directors, Jean Campbell, Representative for Denton County At-Large position has resigned. We certainly have appreciated Jean's dedicated service on the Board.

- B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.

- Patterson provided updates on various House Bills to the Board.
- Thanks for the recent rainfalls, all area lakes are in great shape for this summer.
- Regarding City of Ladonia's recent water emergency, the City was out of water service for a few days. District purchased bottled waters and had them delivered to Ladonia for their citizens.
- The District recently had a major water line break in the Copper Canyon area. We were glad that the water line is now repaired - - without any service interruption to our Customers. Jody Zabolio provided a detail update later in the meeting.
- At the recent Texas Water 2019 Conference, the District was recognized for two special awards:
 - Municipal Wastewater Treatment Plant of the Year – Riverbend Plant
 - Watermark Video Award – outdoor watering conservation.

- C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.

None.

5. Visitor Comments Concerning Agenda Topics.

None.

CONSENT AGENDA

President Mercer asked for a motion to approve the Consent Agenda. Regarding Item #9, Bob Hart suggested that in the future, if the District can complete its update on the Water Conservation and Drought Contingency Plans 30-40 days prior to all Members entities' approval requirement would be helpful. **Tim Fisher made a motion to approve items # 6-11. Seconded by Lyle Dresher.** The vote was all Yes. Motion carried. The approved items were:

6. Adopt minutes of March 7, 2019 Board Meeting.



7. Accept Monthly Management Report for the period ending February 2019.
8. Authorize Executive Director to enter into a price agreement with Audience Group for media advertising related to the District’s Water Conservation and Watershed Protection education and outreach programs.
9. Consider approval of updated Water Conservation and Drought Contingency Plans for the District.
10. Receive report of construction change orders approved by staff.
11. Authorize the Executive Director to enter into pricing agreements with Polydyne, Inc. and Carus Corporation for the purchase of Cationic Polyacrylamide Emulsion (Wastewater Polymer).

Because of quorum concerns on Weighted Capital Vote items, President moved Item No. 15, 16 ad 17 forward for discussion and consideration.

ITEMS FOR INDIVIDUAL CONSIDERATION

15. Consider Resolution authorizing acceptance of completed work, approval of final change order, final payment and release of retainage for construction contract awarded to Red River Construction Company, Inc. for Taylor Water Treatment Plant Filter Rehabilitation Project. **(Weighted Capital Vote)**

Kurt Staller provided the briefing to the Board. In 2017, the Board authorized award of a construction contract to Red River Construction Company, Inc. in the amount of \$1,893,794.00. Change Order No. 4 balances final quantities and provides for a decrease in final contract amount of \$30,051.81. Upon approval, the amount due for final payment is \$153,004.12 including release of retainage.

Kristina Clark made a motion to approve the resolution authorizing acceptance of completed work, final change order, and final payment including release of retainage to Red River Construction Company, Inc., pending completion of minor punch list items. Seconded by Bob Hart. The Weighted Capital Vote proceeded as follows. The vote was all Yes, 0 No. Motion carried.

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
ARGYLE – Norton	1	1		
AUBREY - Roberson	1	1		
BARTONVILLE – Knowler	1	1		
CELINA – Burnham	2			2
CORINTH – Hart	3	3		
DENTON (CITY) – Fisher	2	2		
DC AT-LARGE - (VACANT) 1 vote				
DCFWS #1A – Clark	2	2		
DCFWS #7 – Mercer	2	2		
DOUBLE OAK – Cook	1	1		
FLOWER MOUND – Riggs	9	9		



HIGHLAND VILLAGE – Lubke	2	2	
IRVING – Lopez	2		2
JUSTIN – Blevins	1	1	
KRUM - Calmes	1	1	
LAKE CITIES MUA – Fairfield	2		2
LEWISVILLE – Ferris	2	2	
MUSTANG SUD - Boyd	3		3
NORTHLAKE - Dresher	1	1	
PILOT POINT - Guard	1		1
PONDER - Anderson	1	1	
PROSPER - Jaromin	1	1	
SANGER – Ciocan	1	1	
TOTAL	42	32	10

16. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; for discussion of security matters pursuant to Texas Government Code, Section 551.076; and, regarding General Counsel and Executive Director’s review of legal implications for the relocation of a District water pipeline; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.

The Board of Directors went into Executive Session at 11:25 AM.
 The Board returned to open meeting at 11:41 AM.

17. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**

The Board discussed the following properties in Executive Session related to Lake Ralph Hall Project:

Bob Hart made a motion to approve the exchange of certain properties of the Killian Mendez property (P-126-LRH) and Jonathan Mendez property (P-127-LRH). Seconded by Lyle Dresher. The Weighted Capital Vote proceeded as follows. The vote was 32 yes. Motion carried.

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
ARGYLE – Norton	1	1		
AUBREY - Roberson	1	1		
BARTONVILLE – Knowler	1	1		
CELINA – Burnham	2			2
CORINTH – Hart	3	3		



DENTON (CITY) – Fisher	2	2	
DC AT-LARGE - (VACANT) 1 vote			
DCFWSD #1A – Clark	2	2	
DCFWSD #7 – Mercer	2	2	
DOUBLE OAK – Cook	1	1	
FLOWER MOUND – Riggs	9	9	
HIGHLAND VILLAGE – Lubke	2	2	
IRVING – Lopez	2		2
JUSTIN – Blevins	1	1	
KRUM - Calmes	1	1	
LAKE CITIES MUA – Fairfield	2		2
LEWISVILLE – Ferris	2	2	
MUSTANG SUD - Boyd	3		3
NORTHLAKE - Dresher	1	1	
PILOT POINT - Guard	1		1
PONDER - Anderson	1	1	
PROSPER - Jaromin	1	1	
SANGER – Ciocan	1	1	
TOTAL	42	32	10

Gary Calmes left meeting at 11:45 A.M.

12. Consider Adoption of a Resolution to approve Mid-Year Budget Amendments.

Each fiscal year, the Board considers modifications at mid-year to the Operating and Capital Budgets. Bill Greenleaf provided the briefing of the recommended budget adjustments to the FY 2019 Operating and Capital Budgets. Staff recommended that the Board adopt the proposed Resolution to approve the mid-year budget amendment. **Del Knowler made a motion to approve the Resolution to approve Mid-Year Budget Amendments as presented. Seconded by Troy Norton.** The vote was all Yes, 0 No. Motion carried.

13. Receive update and consider action to ratify emergency purchase for the repair of District’s 54-inch Treated Water Transmission Pipeline in Copper Canyon.

Jody Zabolio provided an in-depth update regarding the repair of District’s 54-inch Treated Water Transmission Pipeline in Copper Canyon. According to Jody, around noon on March 21st, staff was notified of a suspected leak in the District’s water line. Investigation revealed significant amounts of water surfacing over a section of the District’s 54-inch Southwest Pipeline 1A. Immediately, staff coordinated with potentially affected customers. We re-activated the 16-inch inter-connect line; isolated and drained affected section of pipe; secured contractor with available equipment and crews, contracted with steel pipe manufacturer for field repairs.

During this critical period, we were glad that Operations was able to maintain water supply to customers without interruption. Jody took the opportunity and recognized a few key team members that contributed to the success of this major repair: Adam McKnight (Sr. Professional Engineer), Tim Brazile (Water Operations Superintendent) and James Rogers (Maintenance Superintendent).

Staff recommended that the Board ratify the emergency purchase for the repair of the 54-inch Treated Water Transmission Pipeline for \$330,399.10. Funds are available in the FY 2019 Water Operating Budget. **Virginia Blevins made a motion to approve the action to ratify the emergency purchase. Seconded by Dick Cook.** The vote was all yes. Motion passed.

14. Consider approval of a Vision Statement for Lake Ralph Hall.

A draft Vision Statement for Lake Ralph Hall was distributed. Up until now, the focus has been on the water supply planning and property acquisition -- including to secure the necessary permits for the Water Rights and to authorize construction. However, a Lake Project is much more, such as Recreation, Economic Development, Environment, Fishing/Boating, Education, Watershed Protection, Lake Management and Utility Services, etc. The draft Vision included inputs from Staff, City of Ladonia, Board Officers, Water Supply Committee, and Texas Parks & Wildlife Department.

Patterson has asked the Board to review and provide any comments of the proposed draft Vision Statement for Lake Ralph Hall. Bob Hart reviewed the draft and provided the suggested comments to staff. **Tim Fisher made a motion to approve the draft Vision Statement including the suggested comments by Bob Hart. Seconded by Virginia Blevins.** The vote was all yes except 1 no (Prosper). Motion passed. Vision Statement as adopted:

Vision Statement for Lake Ralph Hall Project
Lake Ralph Hall is a special place
(a natural place, a quiet place, a hospitable place)
both for people and for the environment,
assuring a reliable water supply for generations to come.

18. Review potential agenda items, activities and announcements for future Board meetings.

- Tim Fisher announced that he is planning to retire at the end of May after working for the City of Denton for 30-years. It is very likely that the next Board Meeting will be his last meeting. He has enjoyed both participating on this Board and working with everyone throughout the years.

President Mercer expressed his appreciation for Tim and best wishes for his retirement.

- Planning ahead for the upcoming election of Officers, Mercer announced appointment of the following Nominating Committee to nominate and guide the election of Officers at the May meeting:

Eric Ferris, Chairman, Lewisville	Del Knowler, Bartonville
Kristina Clark, DCFWSD 1A	Virginia Blevins, Justin
Lyle Dresher, Northlake	

President Mercer indicated that even though these talented Board Members are serving on the Nominating Committee, they are not excluded from nomination as an Officer.

19. Visitor Comments Concerning Non-Agenda Topics.

None.



20. Adjournment.

There being no further business, President Mercer adjourned the meeting at 12:37 P.M.

Recorded By: 
Nancy T. Tam, Assistant Secretary, Board of Directors

Certified By: 
Mike Fairfield, Secretary, Board of Directors

