



# MINUTES

## UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS MEETING

August 6, 2015

### REGULAR SESSION BOARD MEETING

#### 1. Call to Order

The Board of Directors of the Upper Trinity Regional Water District convened, with President Vanzant presiding, at 1:05 P.M. on Thursday August 6, 2015, at the UTRWD Board Meeting Room, 900 N. Kealy, Lewisville, TX 75057.

#### 2. Roll Call and confirm Quorum

The attendance of the Board of Directors was taken. A quorum was present for the meeting.

#### **Board Members in Attendance:**

Lance Vanzant, President, Celina  
Ramiro Lopez, Secretary, Irving  
Troy Norton, Argyle  
Del Knowler, Bartonville  
Jean Campbell, Denton County At-Large  
Jerry Benetato, DCFWSD #1A  
Dick Cook, Double Oak  
Richard Lubke, Highland Village  
Lathan Watts, Lewisville  
Scott Ingalls, Pilot Point  
Frank Jaromin, Prosper

Gary Calmes, Treasurer, Krum  
Todd Madison, Past President, Lincoln Park  
Kenneth Faulkner, Aubrey  
Janet Aune, Copper Canyon  
Johnny Harris, Denton County  
Kevin Mercer, DCFWSD #7  
Kenneth Parr, Flower Mound  
Mike Fairfield, Lake Cities MUA  
Leslie Maynard, Oak Point  
Richard Huckaby, Ponder  
Mike Brice, Sanger

#### **Board Members Absent:**

Chris Boyd, Vice President, Mustang SUD\*  
Virginia Blevins, Justin\*

Timothy Fisher, Denton\*

\* Excused Absence

#### **Vacant:** Corinth

#### **Staff & Advisors in Attendance:**

Thomas E. Taylor, Executive Director  
Larry Patterson, Deputy Executive Director  
Nancy Tam, Assistant to Executive Director  
Jason Pierce, Mgr / Watershed & Contrct Srvc  
Jan Morris, Budget Manager  
Dustin Wright, MIS

John F. Boyle, Jr., General Counsel  
Bill Greenleaf, Director / Business Services  
Jody Zabolio, Ass't Director / Operations  
Lester Harris, Accounting Manager  
Mark Skaggs, IT Administrator  
David Medanich, Financial Advisor

**Others in Attendance:**

Alan Tucker, APAI  
Randy Bush, MWH  
Justin Reeves, LAN

Jayson Melcher, Halff Associates  
Terrace Stewart, LAN

3. Pledge of Allegiance and Invocation

Pledge of Allegiance: President Vanzant

Invocation: Johnny Harris

4. Oath of Office for “A” Term Board Members

President Vanzant administered the Oath of Office for Richard Lubke, Board Representative for Highland Village, who was unable to make the last meeting. His next four-year “A” Term will expire May 31, 2019.

5. Opening Remarks:

- A. President’s Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.

With sympathy, President Vanzant announced that Jesse Coffey, former Board Member, passed away on July 10. Mr. Coffey represented Denton County and Denton County At-Large from February 2000 until he resigned in December 2009. He will be missed.

- B. Executive Director’s Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.

- Harpool Plant. In a recent meeting for owners of membrane plants in the five-state area, Upper Trinity competed with seven other membrane plants and won “Best Tasting Water.” The staff at Harpool are proud of this accomplishment.
- Doe Branch Plant. Due to the extraordinary wet weather conditions back in May, the schedule has been slowed down by about three months; however, it is still on budget. The District is planning a tour for Participants and other Board Members who would like to attend.
- Treated Water Demand. Taylor presented a chart regarding the 5-year average of demand on the District’s water system. This year, during the rains in May and June, sales were slowed; however sales are now above average.

A question was asked “why haven’t we seen much growth in the overall system usage?” Last year we were tracking along with the 5-year average. It is apparent that the conservation program is taking effect. Our communities are experiencing the increase in economic growth, but actual usage is being moderated by conservation. This is what we are trying to do, and it’s working.



- Status of Plans for 802 Kealy. After a lot of details getting the structural elements in an old building accurate, we hope to advertise for bids in about a month. It will make a final pass by the committee before bids are taken, then we will proceed with the remodeling job.
  - Share the harvest. Asian Pears are in season. We have had a bumper crop in the Demo Garden. They are available for everyone to sample today.
- C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.

A short video about the Rich Lubke Community Organic Garden was shown to the Board. Highland Village City Manager Michael Leavitt (also President of the oversight Board for the Community Garden) and his staff prepared the video about the Garden. It featured the efforts of the gardeners to grow and provide organic fresh food to the Salvation Army kitchen. Since the inception of the Garden three years ago, the volunteer gardeners have produced thousands of pounds of quality vegetables, which helps feed many people of this community that otherwise don't get a good nutritious meal every day. A very informative video. Thank you Mr. Leavitt.

5. Visitor Comments Concerning Agenda Topics.

None.

**CONSENT AGENDA**

President Vanzant asked for a motion to approve the items in the Consent Agenda. **Troy Norton made the motion to approve the Consent Agenda as recommended. Seconded by Rich Lubke.** The votes were all yes. Motion carried. The approved items were:

7. Adopt minutes of July 2, 2015 Board Meeting.
8. Accept Monthly Management Report for the period ended June 30, 2015.
9. Accept Quarterly Investment Report for the period ended June 30, 2015.
10. Receive report of construction change orders approved by staff.
11. Authorize advertising for bids for adjustments to District's treated water and non-potable water pipelines crossing FM 544 near Castle Hills in advance of improvements by TxDOT.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

12. Consider Resolution of Appreciation to Todd Madison for Distinguished Service as a Board Member and Officer.

Rich Lubke read the proposed Resolution of Appreciation. Mr. Madison has served well for the Town of Lincoln Park as well as the region - - with 15 years as a Board Member and 10 of these years as an Officer. With the continued growth of the region, Lincoln Park is currently in the process of being merged into one or more nearby towns. Their contracts for water and



wastewater services have been assigned to Mustang SUD. **Richard Lubke made a motion to approve the proposed Resolution.** Seconded by Johnny Harris. The votes were all Yes. Motion carried. Everyone applauded for Madison for a job well done -- giving a standing ovation.

A 10-minute break was called to share refreshments with Mr. Madison.

Note: Mr. Madison was going off the Board, and this was his last meeting, saying good bye to all. He also encouraged all to “keep up the good work.”

13. Consider approval of interlocal agreement with City of Lewisville for relocation of District treated water and non-potable water pipelines in conjunction with paving and drainage improvements to Windhaven Parkway.

The City of Lewisville is making plans to widen Windhaven Drive and has requested the District to relocate approximately 250 feet of District’s treated water (24-inch) and non-potable water (16-inch) pipelines. Since these pipelines are located within the District’s private easement, Lewisville will be responsible for all costs associated with the relocations.

**Johnny Harris made a motion to approve the Interlocal Agreement with City of Lewisville as recommended by staff.** Seconded by Mike Fairfield. The votes were all Yes. Motion carried.

14. Receive status report of water reclamation projects in northeast portion of the District’s service area.

A presentation was given by Jason Pierce regarding District’s water reclamation projects in the northeast portion of the service area.

The outlook for growth and development in the northeast portion of the service area is strong. This fast growing area depends on Upper Trinity and its implementation of the regional programs. In the long term, the most strategic element is water supply; however, for the near term, most of the action will be focused on District’s water reclamation plants. Currently, there are two water reclamation plants in operation -- Riverbend Plant and Peninsula Plant; the third plant, Doe Branch is currently under construction.

15. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development, or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.

The Board of Directors went into Executive Session at 2:28 PM.  
The Board returned to open meeting at 2:47 PM.

16. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**

None.



17. Review potential agenda items, activities and announcements for future Board meetings.

None.

18. Visitor Comments Concerning Non-Agenda Topics.

None.

19. Adjournment.

**Johnny Harris made a motion to adjourn. Seconded by Leslie Maynard.** The meeting was adjourned at 2:50 P.M.

Note: Since Oak Point's assignment of their wastewater (and membership) contract to Mustang SUD, the City's membership in the District has terminated. Therefore, Leslie Maynard will no longer be a Board Member.

Recorded By:

  
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Nancy T. Tam, Assistant Secretary, Board of Directors

Certified By:

  
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Ramiro Lopez, Secretary, Board of Directors

