



MINUTES

UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS MEETING

December 1, 2016

REGULAR SESSION BOARD MEETING

1. Call to Order

The Board of Directors of the Upper Trinity Regional Water District convened, with President Vanzant presiding, at 1:15 P.M. on Thursday, December 1, 2016, at the UTRWD Board Meeting Room, 900 N. Kealy, Lewisville, TX 75057.

2. Roll Call and confirm Quorum

The attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Lance Vanzant, President, Celina
Gary Calmes, Treasurer, Krum
Brian Roberson, Aubrey
Janet Aune, Copper Canyon
Timothy Fisher, Denton
Jean Campbell, Denton County At-Large
Kevin Mercer, DCFWSD #7
Kenneth Parr, Flower Mound
Virginia Blevins, Justin
Scott Ingalls, Pilot Point
Frank Jaromin, Prosper

Chris Boyd, Vice President, Mustang SUD
Ramiro Lopez, Secretary, Irving
Del Knowler, Bartonville
Cody Collier, Corinth
Johnny Harris, Denton County
Kristina Clark, DCFWSD #1A
Dick Cook, Double Oak
Richard Lubke, Highland Village
Lathan Watts, Lewisville
Michael Anderson, Ponder
Mike Brice, Sanger

Absent:

Troy Norton, Argyle *

Mike Fairfield, Lake Cities MUA *

* Excused Absent

Staff & Advisors in Attendance:

Thomas E. Taylor, Executive Director
Larry Patterson, Deputy Executive Director
Nancy Tam, Assistant to Executive Director
Jason Pierce, Mgr/Watershed & Contrct Srvc
Mark Skaggs, IT Administrator
Brian Kelm, WW Operations Superintendent

John F. Boyle, Jr., General Counsel
Bill Greenleaf, Director / Business Services
Jody Zabolio, Ass't Director / Operations
Jan Morris, Budget Manager
Kurt Staller, Sr. Professional Engineer

Others in Attendance:

Mayor Sean Terry, City of Celina
Tony Almeida, Half Associates
Jim Gallovich, Carollo Engineers

Alan Tucker, APAI
Alan Davis, APAI

3. Pledge of Allegiance and Invocation

Pledge of Allegiance: Rich Lubke

Invocation: Lance Vanzant

4. Opening Remarks:

A. President's Remarks concerning conduct of the meeting, posted agenda items, committee assignments, and related matters.

- President Vanzant introduced and recognized Mayor Sean Terry, City of Celina, who is visiting with the Board today.
- He informed the Board that there is no January Board Meeting planned at this time. He wished everyone a happy holiday season.

B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.

Briefed by Tom Taylor:

- Tom Snyder, Assistant Director of Engineering / Construction, is out for a few weeks after a fall that affected a couple discs in his neck.
- Jody Zabolio has stepped up as Assistant Director in charge of Engineering and Construction in Tom Snyder's absence - - with strong support from Kurt Staller. With many projects underway, there is a heavy workload.
- Larry Patterson, Deputy Executive Director is in charge of Operations while Jody is on assignment. Succession Planning is very beneficial - - especially during times as these.
- Water Supply from Chapman Lake - - to be interrupted for several days by the ongoing dredging project in the Lake, around the intake structure.
 - After we get past the dredging project, there will be another interruption in a month or so – for major repairs on the pipeline.
 - Local Storage Reservoir provides reliability during this time.
 - The City of Irving plays a vital role in ensuring water supply reliability - - by coordinating their delivery of water for Irving and Upper Trinity. We appreciate what Irving does for the District during these times.



- Water Demand remains above normal. In the last month, water sales are almost like summertime sales.
 - Averaging about 30 MGD.
 - Warmest November on record.
 - November usage up 1/3 over 2015 level.
- C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.

A presentation regarding the science and strategies related to odor control for the Lakeview Plant was presented by Brian Kelm, Wastewater Operations Superintendent and Alan Davis, Alan Plummer & Associates.

5. Visitor Comments Concerning Agenda Topics.

None.

CONSENT AGENDA

President Vanzant asked for a motion to approve items in the Consent Agenda. **Richard Lubke made a motion to approve the Consent Agenda items. Seconded by Tim Fisher.** Double Oak abstained. The votes were all Yes. Motion passed. The approved items were:

6. Adopt minutes of November 3, 2016 Board Meeting.
7. Authorize advertising for bids for Computerized Maintenance Management System (CMMS) software.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Consider approval of Task Order No. 2 to existing contract with Carollo Engineers, Inc. related to design, bidding and construction phase services for improvements to the Tom Harpool Regional Water Treatment Plant. **(Weighted Capital Vote)**

This project is a 10-year project to expand the Harpool Regional Water Treatment Plant.

In October 2015, the Board authorized an engineering study to evaluate the existing finished water pump station and its ability to meet current and future water demands in the rapidly growing northeast area. The study confirmed that the current Harpool High Service Pump Station is a limiting factor and requires additional capacity by the summer of 2018.

The proposed Task Order No. 2 with Carollo Engineers, Inc. is for engineering services related to design, bidding and construction services for improvements to the existing Harpool High Service Pump Station. Also, to include development of an overall long-range plant expansion and implementation plan. The total amount of the proposed Task Order is \$657,034. Funding is included in the approved Capital Budget.



Rich Lubke made a motion to approve Item No. 8 as recommended by Staff. Seconded by Frank Jaromin. The Weighted Capital Vote proceeded as follows. The vote was 37 Yes, 0 No. Motion carried.

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
ARGYLE – Norton	1			1
AUBREY - Roberson	1	1		
BARTONVILLE – Knowler	1	1		
CELINA – Vanzant	1	1		
CORINTH – Collier	3	3		
DENTON (CITY) – Fisher	2	2		
DC AT-LARGE - Campbell	1	1		
DCFWSD #1A – Clark	2	2		
DCFWSD #7 – Mercer	2	2		
DOUBLE OAK – Cook	1	1		
FLOWER MOUND – Parr	9	9		
HIGHLAND VILLAGE – Lubke	2	2		
IRVING – Lopez	2	2		
JUSTIN – Blevins	1	1		
KRUM - Calmes	1	1		
LAKE CITIES MUA – Fairfield	2			2
LEWISVILLE – Watts	2	2		
MUSTANG SUD - Boyd	2	2		
PILOT POINT - Ingalls	1	1		
PONDER - Anderson	1	1		
PROSPER - Jaromin	1	1		
SANGER – Brice	1	1		
TOTAL	40	37		3

9. Consider authorizing Archer Western Construction, LLC to release certain preconstruction equipment bid packages as part of the Preconstruction Services (Part 1 of CMAR) Contract for expansion of Riverbend Regional Water Reclamation Plant. **(Weighted Capital Vote)**

In July 2016, the Board authorized a CMAR (Construction Manager at Risk) contract with Archer Western Construction, LLC for the Riverbend Water Reclamation Plant. For Part 1 – Preconstruction Services of the contract, the Contractor has been actively participating with

Carollo Engineers in value engineering of the design. The Contractor and Carollo Engineers have proposed to release equipment bidding packages and make equipment selection prior to award of Part II – Construction Phase Services of the contract. Staff agreed that the releasing the equipment packages at this time and making the selections will reduce the uncertainty of equipment pricing and will help keep the project on its current schedule.

Virginia Blevins made a motion to approve Item No. 9 as recommended by Staff. Seconded by Dick Cook. The *Weighted Capital Vote* proceeded as follows. The vote was 37 Yes, 0 No. Motion carried.

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
ARGYLE – Norton	1			1
AUBREY - Roberson	1	1		
BARTONVILLE – Knowler	1	1		
CELINA – Vanzant	1	1		
CORINTH – Collier	3	3		
DENTON (CITY) – Fisher	2	2		
DC AT-LARGE - Campbell	1	1		
DCFWSO #1A – Clark	2	2		
DCFWSO #7 – Mercer	2	2		
DOUBLE OAK – Cook	1	1		
FLOWER MOUND – Parr	9	9		
HIGHLAND VILLAGE – Lubke	2	2		
IRVING – Lopez	2	2		
JUSTIN – Blevins	1	1		
KRUM - Calmes	1	1		
LAKE CITIES MUA – Fairfield	2			2
LEWISVILLE – Watts	2	2		
MUSTANG SUD - Boyd	2	2		
PILOT POINT - Ingalls	1	1		
PONDER - Anderson	1	1		
PROSPER - Jaromin	1	1		
SANGER – Brice	1	1		
TOTAL	40	37		3



10. Consider approval of inter-local agreement with City of Denton concerning easements and proposed facilities in Highway 2181. (Weighted Capital Vote)

Both the City of Denton and Upper Trinity are facing a difficult task to complete complex work done in a tight space in conjunction with the highway improvements along FM 2181. The two have joined together in an inter-local agreement to share some of the easements and effort.

As part of the Agreement, the City would use portions of District's proposed easements for their facilities and District would use portions of the City's easements for the relocated water transmission pipeline and associated appurtenances. Also, pursuant to District's enabling statute, the proposed Agreement authorizes District to use its right of eminent domain, if necessary, to obtain easements within the Denton city limits for this project.

Tim Fisher made a motion to approve the proposed Inter-local Agreement with the City of Denton as recommended by staff; subject to any non-substantive changes mutually agreed to by the parties. Seconded by Gary Calmes. The Weighted Capital Vote proceeded as follows. The vote was 37 Yes, 0 No. Motion carried.

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
ARGYLE – Norton	1			1
AUBREY - Roberson	1	1		
BARTONVILLE – Knowler	1	1		
CELINA – Vanzant	1	1		
CORINTH – Collier	3	3		
DENTON (CITY) – Fisher	2	2		
DC AT-LARGE - Campbell	1	1		
DCFWSO #1A – Clark	2	2		
DCFWSO #7 – Mercer	2	2		
DOUBLE OAK – Cook	1	1		
FLOWER MOUND – Parr	9	9		
HIGHLAND VILLAGE – Lubke	2	2		
IRVING – Lopez	2	2		
JUSTIN – Blevins	1	1		
KRUM - Calmes	1	1		
LAKE CITIES MUA – Fairfield	2			2
LEWISVILLE – Watts	2	2		
MUSTANG SUD - Boyd	2	2		
PILOT POINT - Ingalls	1	1		
PONDER - Anderson	1	1		

PROSPER - Jaromin	1	1	
SANGER – Brice	1	1	
TOTAL	40	37	3

11. Receive information concerning potential opportunity to increase the size and capacity of the North Storage Project for Harpool Water Treatment Plant, and take appropriate action.

In 2010, the District acquired approximately 60 acres of land north of FM 2931 adjacent to the planned Regatta development in northeast Denton County. In coordination with the Regatta development, the District’s plan is to convert the existing sand pit into a water storage reservoir - to provide additional emergency water storage for the Harpool Water Treatment Plant. The design of the storage facility and the delivery pipeline are underway.

Recently, Mayor Sean Terry of Celina and Vice President of Centurion Development, contacted Mr. Taylor and presented an idea of possibly expanding that lake without any extra cost to the District.

Mayor Terry was recognized and was asked to address the Board. He indicated that the Centurion Development Group purchased the Regatta development several years ago, including purchasing the 50-acre lake in front of the development. Mayor Terry indicated the two lakes are deep, and they felt this would be a good opportunity to increase the District’s water storage area with no additional funds having to be spent. He indicated they are asking the Board to let them do the construction of the lake and they will deed the property to the District.

After discussion in Executive Session, President Vanzant returned to Item 11. **Lathan Watts moved to authorize staff to pursue discussions with the developers concerning the proposal made by Mayor Sean Terry in open session about enlarging the proposed storage lake. Seconded by Kevin Mercer. The votes was all Yes. Motion carried.**

12. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development or for Regional Treated Water System, according to location maps of the projects available in the District Office, and regarding water rights and related permits pursuant to Texas Government Code, Section 551.072; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071 relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session; and, concerning security matters pursuant to Texas Government Code, Section 551.076.

The Board of Directors went into Executive Session at 1:55 PM.
 The Board returned to open meeting at 2:13 PM.

Dick Cook left meeting at 2:15 PM.

13. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**

Consider the general alignment and acquisition of Joint Use Easement (S.H. 2181) as discussed in Executive Session. **Frank Jaromin made a motion to approve the general alignment and**



to proceed with acquisition of the Joint Use Easement (S.H. 2181). Seconded by Scott Ingalls. The vote was all Yes. Motion carried.

14. Review potential agenda items, activities and announcements for future Board meetings.

None.

15. Visitor Comments Concerning Non-Agenda Topics.

None.

16. Adjournment.

There being no further business, President Vanzant adjourned the meeting at 2:17 PM.

Recorded By:



Nancy J. Tam, Assistant Secretary, Board of Directors

Certified By:



Ramiro Lopez, Secretary, Board of Directors

