



MINUTES

UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS MEETING

June 2, 2016

REGULAR SESSION BOARD MEETING

1. Call to Order

The Board of Directors of the Upper Trinity Regional Water District convened, with President Vanzant presiding, at 1:14 P.M. on Thursday June 2, 2016, at the UTRWD Board Meeting Room, 900 N. Kealy, Lewisville, TX 75057.

2. Roll Call and confirm Quorum

The attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Lance Vanzant, President, Celina
Gary Calmes, Treasurer, Krum
Troy Norton, Argyle
Del Knowler, Bartonville
Cody Collier, Corinth
Johnny Harris, Denton County
Kevin Mercer, DCFWSD #7
Kenneth Parr, Flower Mound
Mike Fairfield, Lake Cities MUA
Scott Ingalls, Pilot Point
Frank Jaromin, Prosper

Chris Boyd, Vice President, Mustang SUD
Ramiro Lopez, Secretary, Irving
Brian Roberson, Aubrey
Janet Aune, Copper Canyon
Timothy Fisher, Denton
Kristina Clark, DCFWSD #1A
Dick Cook, Double Oak
Richard Lubke, Highland Village
Lathan Watts, Lewisville
Richard Huckaby, Ponder

Absent:

Jean Campbell, Denton County At-Large *
Mike Brice, Sanger *

Virginia Blevins, Justin *

* Excused Absence

Staff & Advisors in Attendance:

Thomas E. Taylor, Executive Director
Larry Patterson, Deputy Executive Director
Tom Snyder, Ass't Director / Eng & Const
Jody Zabolio, Ass't Director / Operations
Lester Harris, Accounting Manager
Mark Skaggs, IT Administrator

John F. Boyle, Jr., General Counsel
Bill Greenleaf, Director / Business Services
Nancy Tam, Assistant to Executive Director
Jason Pierce, Mgr/Watershed & Contract Srvcs
Jan Morris, Budget Manager
Don Hill, Property Services Manager

Others in Attendance:

Alan Tucker, APAI

Ashok Varma, consulting engineer

3. Pledge of Allegiance and Invocation

Pledge of Allegiance: Lathan Watts

Invocation: Richard Lubke

4. Opening Remarks:

- A. President's Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.

President Vanzant recently viewed a webinar put on by NACWA (National Association of Clean Water Agencies) on federal legislation now pending - - the Water Resources Development Act. This Act pertains to some federal funding of water infrastructure, testing for lead poisoning and contributions to State Revolving Water Funds that will affect all of us on future water projects. He suggested it would be a good idea to send a letter of support to Senator Cornyn.

- B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.

- The Texas Water Development Board has recently adopted the 2017 State Water Plan. The Plan is required to be updated every 5 years; and the updated Plan reflects Upper Trinity's planning priorities.
- The TWDB's Executive Administrator is leaving and they have promoted Jeff Walker to that position. Upper Trinity is acquainted with Mr. Walker and has worked with him on recent financing activity with the TWDB. He is very capable, and the District is proud to see him advance to this position.
- Water Conservation Messages – during the month of June, messages will be displayed on billboards along IH 35E (Lake Dallas / Hickory Creek area) and U.S. 380. Watch for these messages and give us your reaction.

- C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.

None.

5. Visitor Comments Concerning Agenda Topics.

None.



CONSENT AGENDA

President Vanzant asked for a motion to approve the items in the Consent Agenda. **Richard Lubke made a motion to approve the Consent Agenda Items. Seconded by Frank Jaromin.** The votes were all Yes. Motion carried. The approved items were:

6. Adopt minutes of May 5, 2016 Board Meeting.
7. Accept Monthly Management Report for the period ended April 30, 2016.
8. Authorize the Executive Director to enter into agreements with:
 - A. Gulbrandsen Technologies for the purchase of Liquid Aluminum Chlorohydrate for use in the water treatment process at the Harpool Plant.
 - B. U.S. Peroxide for purchase of odor control chemicals and related services for the Lakeview System.
9. Authorize Staff to provide preliminary estimates of fees and charges for next fiscal year (FY 2017) to Members and Customers.
10. Authorize proposed Scope of Work with Enviro Media for public outreach services to enhance the District's Water Conservation and Watershed Protection Programs.
11. Consider Resolution to authorize using District Reserves for a 5-year loan to the City of Celina for the cost of their share of the Doe Branch Interceptor Project.

ITEMS FOR INDIVIDUAL CONSIDERATION

12. Consider approval of the Financing Agreement with the Texas Water Development Board (TWDB) to provide for planned expansion and improvements to the Riverbend Water Reclamation Plant (Northeast Regional Water Reclamation System). **(Weighted Capital Vote)**

The Texas Water Development Board committed up to \$46 million to expand the Riverbend Plant of the Northeast Regional Water Reclamation System by 2 MGD. After a thorough analysis of costs and organizing various methods of financing, it appears the District will need approximately \$37.145 million in financing for the expansion project. These funds will be borrowed from the TWDB "D-Fund" Program, which allows the District to borrow the funds with a more flexible repayment scheduled at a lower interest cost.

The first installment of \$11.56 million in "D-Fund" Financing is needed by this summer. The Financing Agreement is required for the borrowing. The second installment is anticipated to be \$25.585 million and will available to the District early in 2017. Staff recommends approval of the proposed Financing Agreement. **Lathan Watts made a motion to approve Item No. 12. Seconded by Del Knowler.** The *Weighted Capital Vote* proceeded as follows: The votes were 37 Yes, 0 No. Motion carried.

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
--------	------------------------------	-----	----	--------



ARGYLE – Norton	1	1	
AUBREY - Roberson	1	1	
BARTONVILLE – Knowler	1	1	
CELINA – Vanzant	1	1	
CORINTH – Collier	3	3	
DENTON (CITY) – Fisher	2	2	
DC AT-LARGE - Campbell	1		1
DCFWSO #1A – Clark	2	2	
DCFWSO #7 – Mercer	2	2	
DOUBLE OAK – Cook	1	1	
FLOWER MOUND – Parr	9	9	
HIGHLAND VILLAGE – Lubke	2	2	
IRVING – Lopez	2	2	
JUSTIN – Blevins	1		1
KRUM - Calmes	1	1	
LAKE CITIES MUA – Fairfield	2	2	
LEWISVILLE – Watts	2	2	
MUSTANG SUD - Boyd	2	2	
PILOT POINT - Ingalls	1	1	
PONDER - Huckaby	1	1	
PROSPER - Jaromin	1	1	
SANGER – Brice	1		1
TOTAL	40	37	3

13. Consider award of contract to Crescent Constructors, Inc. for construction of odor control and other needed improvements at Lakeview Water Reclamation Plant. **(Weighted Capital Vote)**

The primary focus of this project is odor control, and other needed improvements at the Lakeview Plant. There were three bidders, with Crescent Constructors, Inc. being the low bid at \$2.133 million. Staff and engineer have evaluated bids and recommend award to Crescent.

Mike Fairfield made a motion to approve Item No. 13. Seconded by Kevin Mercer. The *Weighted Capital Vote* proceeded as follows: The votes were 37 Yes, 0 No. Motion carried.

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
ARGYLE – Norton	1	1		



AUBREY - Roberson	1	1	
BARTONVILLE – Knowler	1	1	
CELINA – Vanzant	1	1	
CORINTH – Collier	3	3	
DENTON (CITY) – Fisher	2	2	
DC AT-LARGE - Campbell	1		1
DCFWSD #1A – Clark	2	2	
DCFWSD #7 – Mercer	2	2	
DOUBLE OAK – Cook	1	1	
FLOWER MOUND – Parr	9	9	
HIGHLAND VILLAGE – Lubke	2	2	
IRVING – Lopez	2	2	
JUSTIN – Blevins	1		1
KRUM - Calmes	1	1	
LAKE CITIES MUA – Fairfield	2	2	
LEWISVILLE – Watts	2	2	
MUSTANG SUD - Boyd	2	2	
PILOT POINT - Ingalls	1	1	
PONDER - Huckaby	1	1	
PROSPER - Jaromin	1	1	
SANGER – Brice	1		1
TOTAL	40	37	3

14. Consider approval of amendment to contract with Mustang SUD for participation in expansion of Riverbend Water Reclamation Plant (Northeast System). **(Weighted Capital Vote)**

Each time the District contracts with a Member or Customer, it is the District’s duty to advise them against over subscribing or under subscribing. After review and discussion, it was mutually agreed that Mustang would phase their subscription so they are subscribing to 0.625 MGD at this time. Further, staff proposes that on a date certain five years after the project is completed (the end of the planning period for the project), the remainder of their desired subscription would kick in at that point. A revised amendment to the contract has been made and provided to the Board.

Chris Boyd indicated Mustang is satisfied with the rewording of the proposed revised contract amendment. Staff recommends approval. **Tim Fisher made a motion to approve Item No. 14. Seconded by Chris Boyd.** The *Weighted Capital Vote* proceeded as follows: The votes were 37 Yes, 0 No. Motion carried.

**UPPER TRINITY REGIONAL WATER DISTRICT
MINUTES – June 2, 2016 BOARD MEETING
Page 6**

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
ARGYLE – Norton	1	1		
AUBREY - Roberson	1	1		
BARTONVILLE – Knowler	1	1		
CELINA – Vanzant	1	1		
CORINTH – Collier	3	3		
DENTON (CITY) – Fisher	2	2		
DC AT-LARGE - Campbell	1			1
DCFWSD #1A – Clark	2	2		
DCFWSD #7 – Mercer	2	2		
DOUBLE OAK – Cook	1	1		
FLOWER MOUND – Parr	9	9		
HIGHLAND VILLAGE – Lubke	2	2		
IRVING – Lopez	2	2		
JUSTIN – Blevins	1			1
KRUM - Calmes	1	1		
LAKE CITIES MUA – Fairfield	2	2		
LEWISVILLE – Watts	2	2		
MUSTANG SUD - Boyd	2	2		
PILOT POINT - Ingalls	1	1		
PONDER - Huckaby	1	1		
PROSPER - Jaromin	1	1		
SANGER – Brice	1			1
TOTAL	40	37		3

15. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development or for Regional Treated Water System, or leasing of District property pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071 relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.

The Board of Directors went into Executive Session at 1:30 PM.
The Board returned to open meeting at 1:46 PM.



16. Consider action on property matters, some of which may have been discussed in Executive Session. (Weighted Capital Vote)

Two properties were discussed in Executive Session related to the Lake Ralph Hall Project. **Frank Jaromin made a motion to approve the acquisition of the following: Cheatham property (P-076-LRH) and McKinney property (P-077-LRH). Seconded by Richard Huckaby.** The votes were 28 Yes, 9 No (Flower Mound). Motion carried.

ENTITY	ELIGIBLE WEIGHTED VOTE	YES	NO	ABSENT
ARGYLE – Norton	1	1		
AUBREY - Roberson	1	1		
BARTONVILLE – Knowler	1	1		
CELINA – Vanzant	1	1		
CORINTH – Collier	3	3		
DENTON (CITY) – Fisher	2	2		
DC AT-LARGE - Campbell	1			1
DCFWSO #1A – Clark	2	2		
DCFWSO #7 – Mercer	2	2		
DOUBLE OAK – Cook	1	1		
FLOWER MOUND – Parr	9		9	
HIGHLAND VILLAGE – Lubke	2	2		
IRVING – Lopez	2	2		
JUSTIN – Blevins	1			1
KRUM - Calmes	1	1		
LAKE CITIES MUA – Fairfield	2	2		
LEWISVILLE – Watts	2	2		
MUSTANG SUD - Boyd	2	2		
PILOT POINT - Ingalls	1	1		
PONDER - Huckaby	1	1		
PROSPER - Jaromin	1	1		
SANGER – Brice	1			1
TOTAL	40	28	9	3

17. Consider appointment of Trustees for (certain places) on the Board of Trustees for the Upper Trinity Conservation Trust.

Leslie Maynard is the current Trustee for Place 3 on the Conservation Trust Board, which is an appointed position by the Upper Trinity Board. She is standing for reappointment for another 3-

year term, and has agreed to serve if reappointed. Staff recommends approval of her reappointment.

Scott Ingalls made a motion to approve Leslie Maynard for another term in Place 3 on the Board of Trustees for the UTCT as recommended by staff. Seconded by Gary Calmes. The votes were all Yes. Motion carried.

18. Review potential agenda items, activities and announcements for future Board meetings.

A suggestion for future agenda discussion: Update on zebra mussels

19. Visitor Comments Concerning Non-Agenda Topics.

None.

20. Adjournment.

President Vanzant adjourned the meeting at 1:50 P.M.

Recorded By: 
Nancy T. Tam, Assistant Secretary, Board of Directors

Certified By: 
Ramiro Lopez, Secretary, Board of Directors

