



MINUTES

UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS MEETING

September 1, 2016

REGULAR SESSION BOARD MEETING

1. Call to Order

The Board of Directors of the Upper Trinity Regional Water District convened, with President Vanzant presiding, at 1:09 P.M. on Thursday, September 1, 2016, at the UTRWD Board Meeting Room, 900 N. Kealy, Lewisville, TX 75057.

2. Roll Call and confirm Quorum

The attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Lance Vanzant, President, Celina
Gary Calmes, Treasurer, Krum
Troy Norton, Argyle
Del Knowler, Bartonville
Timothy Fisher, Denton
Johnny Harris, Denton County
Kevin Mercer, DCFWSD #7
Richard Lubke, Highland Village
Scott Ingalls, Pilot Point
Frank Jaromin, Prosper

Chris Boyd, Vice President, Mustang SUD
Ramiro Lopez, Secretary, Irving
Brian Roberson, Aubrey
Janet Aune, Copper Canyon
Jean Campbell, Denton County At-Large
Kristina Clark, DCFWSD #1A
Dick Cook, Double Oak
Virginia Blevins, Justin
Michael Anderson, Ponder

Absent:

Cody Collier, Corinth *
Mike Fairfield, Lake Cities MUA *
Mike Brice, Sanger *

Kenneth Parr, Flower Mound *
Lathan Watts, Lewisville *

Excused Absent: *

Staff & Advisors in Attendance:

Thomas E. Taylor, Executive Director
Larry Patterson, Deputy Executive Director
Tom Snyder, Ass't Director / Eng & Const
Jody Zabolio, Ass't Director / Operations
Lester Harris, Accounting Manager
Mark Skaggs, IT Administrator

John F. Boyle, Jr., General Counsel
Bill Greenleaf, Director / Business Services
Nancy Tam, Assistant to Executive Director
Jason Pierce, Mgr/Watershed & Contract Srvc
Jan Morris, Budget Manager
Todd Williams, Financial Analyst

Others in Attendance:

Terrace Stewart, LAN

Johnny Dyer, DCFWSD No. 1A

3. Pledge of Allegiance and Invocation

Pledge of Allegiance: Brian Roberson

Invocation: Johnny Harris

4. Opening Remarks:

- A. President's Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.

President Vanzant reported that on September 13, we are scheduled to provide a briefing to the Commissioners Court regarding the Denton County Greenbelt Master Plan.

- B. Executive Director's Status Report about legislation and regulatory matters, about budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.

- Update on Water Usage.
 - District's water supplies are essentially at 100% full.
 - It appears water conservation is working well. In spite of rapid growth, current usage is tracking the 5-year average.
 - The average water usage for this year is 24.4 MGD, compared to 22.6 MGD for last year.
- Corps of Engineers to hold Public Meeting on September 27 about proposed improvements to Lewisville Lake Dam.
- Keeping Participants informed about Doe Branch Plant. Some items will be discussed in the Executive Session.
 - There has been a delay in completion of the Doe Branch Plant; and to-date, there is no problem for participants since flows are being handled at the Riverbend Plant.
 - Regular progress reports are being sent out along with the notice letter to the Participants.
- The Board's next Retreat / Field Trip Meeting is scheduled for Nov. 3. Staff will be making tentative plans to tour the Doe Branch Plant. This was the plan for last year, which it was rained out. In addition, staff is planning to tour the District's northeast service area. Board Members were asked to hold this date open for this important meeting.



- C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.

None.

5. Visitor Comments Concerning Agenda Topics.

None.

CONSENT AGENDA

President Vanzant asked for a motion to approve the items in the Consent Agenda. **Rich Lubke made a motion to approve the Consent Agenda items. Seconded by Jean Campbell.** The votes were all Yes. Motion passed. The approved items were:

6. Adopt minutes of August 4, 2016 Board Meeting.
7. Accept Monthly Management Report for the period ended July 31, 2016.
8. Authorize the Executive Director to enter into an agreement with Hach Company for annual service plans for Hach process control instrumentation and lab equipment at each District Plant.
9. Consider resolution authorizing acceptance of completed work, approval of final change order, final payment and release of retainage for contract awarded to Denali Water Solutions, LLC for removal and disposal of water treatment residual solids from Harpool Water Treatment Plant.

ITEMS FOR INDIVIDUAL CONSIDERATION

10. Consider adoption of rates for services provided by the District:

- A. Wholesale Rates for Regional Treated Water System.
- B. Wholesale Rates for Lakeview Regional Water Reclamation System.
- C. Wholesale Rates for Northeast Water Reclamation System (Riverbend / Doe Branch).
- D. Wholesale Rates for Peninsula Water Reclamation Plant.
- E. Wholesale Rates for Non-Potable Water Service.
- F. Rates for Collection of Household Hazardous Waste.

Note: Fees for Administration/Planning and the Growth Program are to be approved by Budget adoption.

The briefings on rates for services had been provided during Work Session, and staff recommends approval. **Kevin Mercer made a motion to approve Item No. 10 as recommended. Seconded by Virginia Blevins.** The votes were all Yes. Motion carried.

11. Consider adoption of Budgets for Fiscal Year 2016-2017:

- A. Operating Budgets
 - B. Capital Improvement Budget
 - C. Budget for Upper Trinity Conservation Trust
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Rich Lubke made a motion to approve Item No. 11 as presented. Seconded by Dick Cook. The votes were all Yes. Motion carried.

12. Executive Session concerning granting or acquisition of easements, rights-of-way and other property for Water Resource Development or for Regional Treated Water System, according to location maps of the projects available in the District Office, and regarding water rights and related permits pursuant to Texas Government Code, Section 551.072; and, concerning security matters pursuant to Texas Government Code, Section 551.076; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071 relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session.

The Board of Directors went into Executive Session at 1:25 PM.
The Board returned to open meeting at 1:51 PM.

13. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**

None.

14. Review potential agenda items, activities and announcements for future Board meetings.

Staff is planning a Board Retreat / Meeting scheduled for Thursday, November 3rd. Board members were asked to hold the date (8:00 A.M. – 5:00 P.M.) for this important meeting.

15. Visitor Comments Concerning Non-Agenda Topics.

None.

16. Adjournment.

The meeting was adjourned at 1:55 PM.

Recorded By: 
Nancy T. Tam, Assistant Secretary, Board of Directors

Certified By: 
Ramiro Lopez, Secretary, Board of Directors

