



DATA SHEET
Agenda Item No. 11.B.

REGIONAL WATER DISTRICT
Agenda Item:

Meeting Date: December 6, 2018

Consider approval of agreements for professional services for Lake Ralph Hall:

B. Contract and Task Order No. 1 with AR Consultants, Inc. related to Cultural Resource Surveys for the project.

Placement:	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Individual Consideration	<input type="checkbox"/> Executive Session
Vote:	<input type="checkbox"/> Non-Weighted	<input checked="" type="checkbox"/> Weighted Capital	
Recommending Department: Water Resources Program			

Background:

In 2005, AR Consultants, Inc. (ARC) was hired to perform the initial cultural resource surveys covering approximately 1,700 acres within the Lake Ralph Hall project area. These surveys were required as part of the Section 404 permit application which was submitted in October 2006.

Since that time, the U.S. Army Corps of Engineers (USACE), has continued to evaluate the cultural resource aspects within the Lake Ralph Hall project boundary. It has been concluded that there are areas of high archaeological potential which require additional (more detailed) survey to determine if significant cultural resources exist.

In 2017, as part of the Section 404 permit approval process, the USACE directed that a Research Design Report be prepared which outlines the requirements for the additional cultural resource surveys. This report has been approved by both the USACE and the Texas Historical Commission (THC). It is now time to engage ARC to perform these additional field surveys.

Task Order No. 1 with ARC consists of the initial work outlined in the Research Design report and consists of the following tasks:

- Prepare and submit a Texas Antiquities Permit Application to USACE, THC and the U.S. Forest Service;
- Begin initial survey and fieldwork activities within selected sites;
- Prepare and present to UTRWD an overview of initial survey findings and identify future work tasks.

The proposed Task Order includes a total budget amount of \$182,015.

Financial:

Sufficient funds are available in the FY 2019 Capital Budget for this task order and identified as project number 5RH. This funding was received in December 2015 from the Texas Water Development Board through the SWIFT Deferred Payment program.

Recommendation:

Staff recommends approval of Contract and Task Order No. 1 with AR Consultants, Inc.

Enclosures:

1. Task Order No. 1 with AR Consultants, Inc.
2. The proposed contract is a standard District professional services agreement and is not enclosed. If you would like a personal copy of the contract, please contact Ronna Hartt.

Submitted By: Ronna P. Hartt
Ronna P. Hartt, Manager of Water Resources Program

Date: November 30, 2018

ATTACHMENT A-1

TASK ORDER 1

This Task Order is part of the AGREEMENT between AR Consultants, Inc., (the "ARCHAEOLOGIST"), and Upper Trinity Regional Water District (UTRWD), (the "THE OWNER"), for a project generally described as:

PROFESSIONAL SERVICES FOR THE LAKE RALPH HALL PROJECT

Project Description

Lake Ralph Hall (the Project) is a planned future water supply reservoir on the North Sulphur River in southeast Fannin County, Texas. The Upper Trinity Regional Water District (UTRWD) has received a Water Rights Permit for the project from the State of Texas and has submitted a Section 404 Permit Application for the project to the US Army Corps of Engineers (USACE). The USACE is preparing, through a third party contractor, a Final Environmental Impact Statement (FEIS).

This Task Order includes professional archaeological services required by USACE and the Texas Historical Commission.

ARTICLE I SCOPE OF SERVICES

The ARCHAEOLOGIST will complete the following scope of work.

TASK 1 BASIC SERVICES

- Obtain a Texas Antiquities Permit (TAP) to complete the scope of services
- Conduct preliminary Phase I pedestrian survey within selected areas of the Lake Ralph Hall reservoir, dam, and/or spillway footprints between December 15, 2018 and February 15, 2019
- Record any archaeological sites found during the survey
- Prepare and present to UTRWD an overview of initial survey findings and future work tasks

TASK 2 ADDITIONAL SERVICES

- Provide Additional Services as required to conduct studies, or provide other services to further develop the Project. Compensation for Additional Services, which may be required by the OWNER, shall be based on the actual labor hours and expenses incurred in performing the work in accordance with Exhibit A. ARCHAEOLOGIST will submit a scope and estimated cost for such services. A budget allowance of \$20,000 has been made for this item and will not be exceeded without prior written authorization from the OWNER. No work will be undertaken on this item without specific written authorization from the OWNER.

Time for Completion

The time for completion of the services outlined in this task order is approximately sixty (60) calendar days following notice to proceed.

**ARTICLE II
COMPENSATION**

ARCHAEOLOGIST will be compensated based on the actual labor hours and expenses incurred in performing the work in accordance with Exhibit A, Compensation. Partial payments for services outlined in this Task Order shall be made monthly based on billings submitted by the ARCHAEOLOGIST. In no event shall the total fee exceed \$ 182,015.

Basic Services	\$162,015
Additional Services	<u>\$ 20,000</u>
Total	<u>\$182,015</u>

**ARTICLE III
AUTHORIZATION**

This Task Order No. 1 will become part of the referenced AGREEMENT when executed by both parties.

IN WITNESS WHEREOF, the parties execute below:

For the OWNER, Upper Trinity Regional Water District, dated this ____ day of _____, 2018.

By: _____

Name

Title

For the ARCHAEOLOGIST, AR Consultants, Inc., dated this ____ day of _____, 2018.

By: _____

Name

Title

EXHIBIT A

**AR Consultants, Inc.
(Hourly Fee Schedule)**

<u>Category</u>	<u>Billing Rate/Hour</u>
Senior Principal Investigator	\$172.00
Principal Investigator	\$114.00
Archaeologist	\$ 86.00
Assistant Archaeologist	\$ 72.00
Architectural Historian	\$ 86.00
Administrative	\$ 50.00

OTHER DIRECT EXPENSES

Other direct expenses are reimbursed at actual cost. Mileage charge is \$0.55/mile. Work performed by sub-consultants (research, curation, subcontractors) will be reimbursed at cost times a multiplier of 1.10.