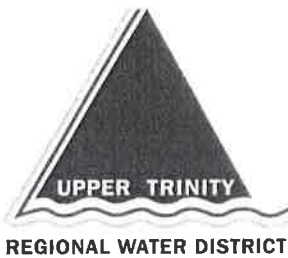


DATA SHEET
Agenda No. 12.



Meeting Date: February 1, 2018

Agenda Item:

Authorize the Executive Director to enter into pricing agreements with AALC, Inc. as the primary vendor and Denton Lawn Sprinkler, Inc. as the secondary or back-up vendor to provide mowing and other grounds keeping services at District facilities.

Placement: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Individual Consideration <input type="checkbox"/> Executive Session
Vote: <input checked="" type="checkbox"/> Non-Weighted <input type="checkbox"/> Weighted Capital
Recommending Department: Purchasing, Operations, & Maintenance

Background:

The District's current pricing agreement for mowing and grounds maintenance services will expire on February 20, 2018. Accordingly, specifications and bidding documents were updated including the addition of the Doe Branch Water Reclamation Plant. Invitation for bids was distributed to twelve (12) interested vendors. On January 9, 2018, bids from seven (7) vendors were received and opened. After evaluating the responses based on several criteria including price, the ability to provide services as specified in the bid, and previous experience with the vendor, the top three vendors were brought in for interviews. Based upon the evaluation and selection interviews, Staff recommends that the Board of Directors authorize the Executive Director to enter into agreements with the most responsive bidders, staff recommends AALC, Inc. (\$117,060.00) as the primary vendor, and Denton Lawn Sprinkler, Inc. (\$134,655.87) as the secondary or back-up vendor. These agreements are for two (2) years with three (3), one-year renewals. The low bidder (Infinity Lawn and Landscape, LLC, at \$109,417.50) was found not be responsive and best due to poor and unreliable performance on prior work with the District.

Financial:

Mowing and grounds maintenance services are a normal budget expense and sufficient funds are included in the FY18 operating budget.

Recommendation:

Staff recommends that the Board authorize the Executive Director to enter into a pricing agreement with AALC, Inc as the primary mowing and grounds maintenance services vendor and with Denton Lawn Sprinkler, Inc as the secondary or back-up vendor.

Submitted By: Jan Morris
Jan Morris, Manager of Human Resources and Purchasing

Date Submitted: January 26, 2018