



DATA SHEET
Agenda Item No. 15.

Meeting Date: December 6, 2018

Agenda Item:

Consider award of contract to Acadia Services, LLC for Regional Treated Water System improvements consisting of Stone Hill Pump Station tank cleaning, valve and meter replacement and certain pipeline improvements at Teasley Lane and approve related budget amendment.

Placement:	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Individual Consideration	<input type="checkbox"/> Executive Session
Vote:	<input type="checkbox"/> Non-Weighted	<input checked="" type="checkbox"/> Weighted Capital	
Recommending Department: Engineering and Construction			

Background:

At the April 2018 meeting, the Board authorized Garver, LLC to prepare construction plans and specifications for certain improvements throughout the Regional Treated Water System. The proposed improvements include:

- Replacement of 15 customer billing meters and associated piping modifications
- Valve vault installation at the Inline Booster Pump Station
- Install segment of 24 inch diameter pipeline along Teasley Lane (FM 2181) near Lighthouse Dr.
- Locate and repair an apparent leak at Stone Hill Pump Station; and
- Clean and reseal the exterior walls of District's ground storage tanks at Stone Hill Pump Station.

CONTRACTOR	BASE BID
Acadia Services, LLC	\$1,289,500.00
Staff Estimate	\$1,440,000.00

Plans and specifications were completed and the project was advertised. On November 6, 2018 a bid was received from Acadia Services, LLC in the amount of \$1,289,500.00. This project is very time sensitive requiring completion prior to the peak water demands of next summer. Accordingly, Staff and Engineer promptly reviewed the bid and evaluated the causes for receipt of only a single bid. Following this review, it was determined that it was appropriate to recommend awarding the construction contract to Acadia Services, LLC.

Financial:

Funds are available in the Capital and Operations and Maintenance Budgets and are identified as:

- Valve and Meter Replacement - - FY 2019 Capital Budget Project 5SR
- Pipeline Improvements at FM 2181 - - FY 2019 Capital Budget Project 5T4
 - Budget Amendment for \$200,000 required to reallocate existing funds from FY 2020 to FY 2019 for this project.
- Stone Hill Pump Station Tank Cleaning - - FY 2019 O & M Budget

Recommendation:

Staff recommends awarding construction contract for Regional Treated System Improvements to Acadia Services, LLC in the amount of \$1,289,500.00 and approving the budget amendment for the pipeline improvements at FM 2181, Project 5T4.

Enclosures:

Proposed Resolution with Engineer's Recommendation and Budget Amendment

Submitted By: Tom Snyder Date: November 30, 2018
Tom Snyder, Director of Engineering & Construction



RESOLUTION

RESOLUTION # 2018- _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE UPPER TRINITY REGIONAL WATER DISTRICT AWARDING A CONTRACT TO ACADIA SERVICES, LLC. FOR REGIONAL TREATED WATER SYSTEM VALVE AND METER REPLACEMENT AND CERTAIN OTHER REGIONAL TREATED WATER SYSTEM IMPROVEMENTS.

WHEREAS, Upper Trinity Regional Water District (District), is a political subdivision of the State created by the Texas Legislature in 1989 by the passage of HB 3112 Chapter 1053, Acts of the 71st Legislature of Texas Regular Session 1989 (the Act), as a conservation and reclamation district under Article 16 Section 59 of the Texas Constitution; and,

WHEREAS, District has proceeded to carry out its legislative purposes of establishing water and wastewater systems on a wholesale regional basis for Denton County and its environs, for members and other entities who provide utility services on a retail basis; and,

WHEREAS, District has the power conferred by Chapter 54 of the Texas Water Code and the Act to enable it to carry out its purposes; and,

WHEREAS, the Act provides legal authority for District to acquire, construct, improve, maintain and operate wholesale water and wastewater systems and treatment works necessary to provide such services to its customers; and,

WHEREAS, District's Board of Directors consists of individual representatives appointed by towns, cities and utilities plus Denton County; and

WHEREAS, Board of Directors desire to have District's water meters replaced and water system modifications completed as soon as possible; and,

WHEREAS, the engineering firm of Garver, LLC. was retained to prepare the necessary engineering plans, to draft bid and contract documents and to take the necessary steps, including advertising, to receive bids for the meter replacements and certain other Regional Treated Water System improvements; and,

WHEREAS, District received bids on November 6, 2018, with one bid being submitted; and,

WHEREAS, Acadia Services, LLC. submitted the apparent low bid in the amount of \$1,289,500.00; and,

WHEREAS, Acadia Services, LLC. provided references and qualifications; and,

WHEREAS, Garver, LLC. District staff and this Board of Directors evaluated said references and qualifications; and,

WHEREAS, after careful evaluation the bid of Acadia Services, LLC. represents a responsive and responsible bid.

WHEREAS, District's engineer, Garver, LLC., District staff and this Board have reviewed a tabulation of the bid and have concluded that the contract should be awarded to Acadia Services, LLC, as Acadia Services,

LLC. is a responsible company, who submitted a responsive bid that is advantageous to District and will result in the best and most economical and timely completion of District's proposed project; and,

WHEREAS, District complied with Section 49.273 title 4 of the Texas Water Code in advertising for the bids and awarding the contract and other relevant and applicable laws, rules, regulations and requirements; and,

WHEREAS, it is deemed by the Board to be in the best interest of the District to award a contract to Acadia Services, LLC, in the amount of \$1,289,500.00; and,

WHEREAS, District has concluded that Acadia Services. LLC. bid was responsive and in substantial compliance with the bid specifications and documents, that Acadia Services, LLC. has complied with and agrees to comply with all bid specifications and drawings; and,

WHEREAS, no bidder or potential bidder was placed in any disadvantageous position and Acadia Services, LLC. was not given any advantage whatsoever in regard to compliance with the bid specifications; and,

WHEREAS, timing is critical in the awarding, commencement and completion of the subject contract and any delay would be both costly and potentially harmful to District and to the public.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE UPPER TRINITY REGIONAL WATER DISTRICT:

SECTION 1. That all matters stated in the preamble are found to be true and correct and are incorporated into the body of this resolution as if copied in their entirety.

SECTION 2. That the President of the Board of Directors be and is hereby authorized to enter into the contract with Acadia Services, LLC for meter replacement and Regional Treated Water System improvements.

SECTION 3. That the Executive Director be and is hereby authorized to sign other documents necessary for the successful execution of the contract.

SECTION 4. That the Executive Director be and is hereby authorized to pay the amount of \$1,289,500.00 as the work progresses.

SECTION 5. That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS 6TH DAY OF December 2018.

Recommended: _____
Larry N. Patterson, Executive Director

Executed: _____
Kevin Mercer, President

Attest: _____
Mike Fairfield, Secretary

Attachment: Engineer's Recommendation Letter





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11/13/2018

Upper Trinity Regional Water District
900 N. Kealy St.
Lewisville, TX 75057

Re: UTRWD Meter Replacement and Improvements
Recommendation of Award

Dear UTRWD:

Bids were received for the UTRWD Meter Replacement and Improvements project on November 6th, 2018. The bid has been checked for accuracy and for compliance with the contract documents. A tabulation of the bid received is enclosed with this letter.

A total of 1 bid was received for the project. Acadia Services, LLC submitted the sole bid for the project in the amount of **\$1,289,500.00**.

We believe the bid submitted by Acadia Services, LLC represents a responsive and responsible bid. We recommend the construction contract for UTRWD Meter Replacement and Improvements project be awarded to Acadia Construction Company.

Please call me if you have any questions.

Sincerely,

GARVER, LLC

Kaylee Dusek, P.E.
Project Engineer

Attachments: Bid Tabulation



Budget Amendment

Fund: 21-Regional Treated Water System **Date:** November 30, 2018

Transfer From:

Account Number	Account Name	Amount
<u>21-5T4 (FY 2020)</u>	<u>Upsizing/Relocation FM 2181</u>	<u>\$200,000</u>

Transfer To:

Account Number	Account Name	Amount
<u>21-5T4 (FY 2019)</u>	<u>Upsizing/Relocation FM 2181</u>	<u>\$200,000</u>
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Explanation: The initial phases of the upsizing and relocation of FM 2181 project is moving ahead faster than originally budgeted. Due to the acceleration in the timeline, a budget amendment is required to reallocate funds between fiscal years to cover current expenses of the project, which includes consultant design, construction, and engineering overhead. This amendment does not increase the total amount of the project in the CIP.

Approved By: Board of Directors **Date:** December 6, 2018