



Position Announcement

Position: Wastewater Operations Superintendent

Date Officially Opened: 03/10/2018

Starting Salary Range: \$72,509 to \$89,912 (DOQ)

(Full Salary Range to \$107,314)

Direct Supervisor: Director of Operations

Department: Operations

Section: Lakeview Operations

Location: 689 North Lakeview Dr. Lake Dallas, TX 75065

Position Function

Performs duties to efficiently operate and maintain the wastewater collection and treatment systems. Responsible for complying with all local, state and federal regulations, participating in the preparations of the Operations and Maintenance budgets, and supervises/trains employees.

Typical/Essential Duties

- 1) Prepares all reports for regulatory agencies by ensuring complete and accurate sampling, chain of custody records, processing of data and report preparation.
- 2) Supervises efficient plant performance by observing daily process contract, making adjustments if needed, wash down of the plant, and performing maintenance, cleaning and other related duties as needed or assigned.
- 3) Supervises the sludge processing operations, coordinates sludge hauling from press or other de-watering method and supplies proper treatment and processing information and results.
- 4) Supervises collection system and lift station operational performance.
- 5) Maintains familiarity with permits and technology by reading and studying professional resources and reporting to the Executive Management any potential regulatory changes and technical developments that may improve operations.
- 6) Performs other related duties by making purchases, scheduling employees, making performance evaluations and communicating with citizens and other public entities.

Knowledge, Skills and Abilities

Work requires knowledge of a specific vocational, administrative, or technical nature which may be obtained with six months/one year of advanced study or training past the high school or GED equivalent. Over five years of experience as a Wastewater Operations Supervisor or Senior Operator is required. Must possess, a TCEQ Wastewater Treatment Plant Operator Certificate Class B. Work requires the ability to read permits, books, lab data, manuals, local, state and federal regulations and plans and specifications. Requires the ability to write reports, purchase orders, letter, memos and performance evaluations. Duties requires the ability to perform toxicity tests, sludge test, hauling and analytical test. Requires the ability to communicate with plant operators and contacts for testing and discuss problem solving. Must have a valid Class C Driver's License. Must be able to pass applicable pre-employment Drug Screen, Physical, and Background Checks. Position is considered "Open Until Filled."

Note: All applicants must complete an employment application and submit it to the District's Human Resources Department in order to be considered for employment. Please visit the District's website at www.utrwd.com to obtain an application and for instructions on how to apply.