



# Position Announcement

**Position:** Water Plant Operator II

**Date Officially Opened:** 05/01/2018

**Hourly Starting Salary Range:** \$19.46 to \$24.13 (DOQ)

(Full Salary Range to \$28.80)

**Direct Supervisor:** NE Operations Manager

**Department:** Operations

**Section:** NE Operations

**Normal Work Hours and Location:** Day Shift 6:00am to 6:00pm, Rotating 3-4 Schedule  
Tom Harpool Water Treatment Plant (11500 Fishtrap Road, Aubrey, TX)

## **Position Function**

Under the direction and supervision of the Northeast Operations Manager, Operations Supervisor, Northeast Senior Operator, or assigned Lead Shift Operator, and working as a team, assists with or performs duties necessary to operate and maintain the Harpool regional water treatment plant and transmission system. May work varying shifts, hours or locations to become trained in all aspects of the plant and system.

## **Typical/Essential Duties**

- 1) Conducts lab sampling and analysis, plant rounds and equipment monitoring and testing, and security and safety rounds and monitoring as needed. Utilizes results of monitoring and testing to determine preventative and corrective actions needed.
- 2) Maintains and cleans plant and system facilities and equipment by completing PM work orders. Cleans all plant facilities and control rooms including all outbuildings and structures, plant grounds, lab and lab equipment, bathroom, and breakroom and other facilities as assigned. Hoses out filters and basins, cleans and organizes vehicles and equipment storage areas and performs maintenance duties as assigned.
- 3) Maintains system reports and records by compiling daily reports and logs, recording all data accurately and in a timely manner, and transferring data from paper to appropriate computer files.
- 4) Monitors and adjusts the Harpool RWTP and distribution system flows, treatment process conditions, and storage levels by monitoring the status of production, storage, and delivery systems through hands-on operation and oversight and remotely via SCADA to determine system status and performance is within operational guidelines. Attends external training classes and gains operational experience through hands-on plant specific training needed to obtain "B" Surface Water Treatment Operator License through TCEQ.
- 5) Attends external training classes and gains operational experience through hands-on plant specific training needed to obtain "B" Surface Water Treatment Operator License through TCEQ.
- 6) Performs other related duties as assigned.

## **Knowledge, Skills and Abilities**

Must possess a High School Diploma or GED equivalent. Must possess, a TCEQ Class C (or higher) Surface Water Treatment Plant Operator Certification. Must be able to read and comprehend technical information, directives, manuals, memos, reports, as well as, other work related materials. Must have the ability to prepare analysis sheets, reports, inventories, logbooks and work requests. Must be able to calculate dosages and perform general math calculations. Must have a valid Class C Driver's License. Must be able to pass applicable pre-employment Drug Screen, Physical, and Background Checks.

**Position is considered "Open Until Filled." Note: All applicants must complete an employment application and submit it to the District's Human Resources Department in order to be considered for employment. Please visit the District's website at [www.utrwd.com](http://www.utrwd.com) to obtain an application and for instructions on how to apply.**