



Position Announcement

Position: NE Wastewater Plant Operator I

Date Officially Opened: 10/01/2018

Hourly Starting Salary Range: \$17.32 to \$21.48 (DOQ)

(Full Salary Range to \$25.64)

Direct Supervisor: NE Operations Manager

Department: Operations

Section: NE Operations

Deadline to Apply: 11/01/2018

Normal Work Hours & Location: Day Shift 6:00am to 6:00pm, Rotating 3-4 Schedule
(27200 E. US Hwy 380 Little Elm, TX)

Position Function:

Under the direction and supervision of the Northeast Operations Manager, Operations Supervisor, NE Senior Operator, or assigned Lead Shift Operator, and working as a team, assists with the performance of duties necessary to operate and maintain equipment in the water treatment plant and transmission system. May work varying shifts, hours or locations to become trained in all aspects of the WW treatment plants and collection system.

Typical/Essential Duties:

- 1) Assists with conducting lab sampling and analysis, plant rounds and equipment monitoring and testing, and security and safety rounds and monitoring as needed.
- 2) Maintains and cleans plant and system facilities and equipment by completing PM work orders. Cleans all plant facilities and control rooms including all outbuildings and structures, plant grounds, lab and lab equipment, bathroom, breakroom and other facilities as assigned. Hoses out filters and basins, cleans and organizes vehicles and equipment storage areas and performs maintenance duties as assigned.
- 3) Assists with maintaining system records by compiling daily reports and logs, recording all data accurately and in a timely manner, and transferring data from paper to appropriate computer files.
- 4) Under the supervision of a licensed NE Wastewater Operator II, NE Wastewater Operator III, or NE Senior Operator, Monitors and adjusts the Northeast Wastewater Plants and collection system flows, and treatment process conditions, by monitoring the status of production, via hands-on and remotely via SCADA to determine system status and performance is within operational guidelines.
- 5) Attends external training classes and gains operational experience through hands-on plant specific training needed to obtain "C" Wastewater Treatment Operator License through TCEQ.
- 6) Performs other related duties as assigned.

Knowledge, Skills and Abilities:

Must possess a High School Diploma or GED equivalent. Must have the willingness and ability to obtain a TCEQ Class C - Surface Water Treatment Operator License within the first 12 to 18 months of employment. Work requires the ability to be able to communicate effectively, both orally and in writing. Must be able to pass applicable pre-employment Drug Screen, Physical, and Background Checks.

Position is considered "Open until Filled." **Note: All applicants must complete an employment application and submit it to the District's Human Resources Department in order to be considered for employment.** Please visit the District's website at www.utrwd.com to obtain an application and for instructions on how to apply.