



# Position Announcement

REGIONAL WATER DISTRICT

**Position:** Transmission Operator

**Date Officially Opened:** 10/01/2019

**Hourly Starting Salary Range:** \$22.30 to \$27.66 (DOQ)

**Direct Supervisor:** Water Operations Manager

**Department:** Operations

**Section:** Taylor Water Treatment Plant

**Normal Work Hours:** 8:00am to 5:00pm M-F, with some overtime required.

## **Position Function:**

Under the direction and supervision of the Water Operations Manager and working as part of a team, assists with the performance of duties necessary to operate and maintain equipment in water treatment plants, transmission and collection systems with a primary focus on water distribution and wastewater collection system operation and maintenance. May work varying shifts, hours or locations to become proficient in all aspects of the Water and Wastewater distribution and collection systems.

## **Typical/Essential Duties:**

- 1) Performs daily visual inspections of treated water transmission systems to ensure adequate monitoring and maintenance system pipelines, pump stations, lift stations, meter vaults and stations, valves, and other related facilities, equipment and appurtenances. Duties include collecting data, completing checklists, and preparing daily inspections reports.
- 2) Coordinates and assists with performing preventative and minor corrective maintenance on treated water transmission and wastewater collection system facilities, equipment and appurtenances, to include operating valves, repairing and replacing parts, line locating, GPS data collection and inspection of work completed by other District personnel or contracted vendor.
- 3) Performs duties as necessary to ensure compliance with treated water transmission system water quality testing and analysis, to include collecting daily and quarterly water samples, performing water quality analysis, and preparing reports as required or directed.
- 4) Performs scheduled monthly and non-routine meter readings of all meters.
- 5) Provides support to Water treatment plant operations when needed up to and including temporary assignments of operating the RWTP and WTP's.
- 6) Performs additional duties as needed or assigned.

## **Knowledge, Skills and Abilities:**

Must possess a High School Diploma or GED equivalent. At least three (3) years of directly or very similar work related experience as a Water Treatment Plant Operator, Transmission/Distribution Operator, or similar position is required. Must possess a TCEQ Class B Surface Water License, TCEQ Class B Water Distribution License, TCEQ Class B Wastewater License, or the ability to obtain within six (6) months of employment. Dual certification in water and wastewater preferred. Must be able to read and comprehend job related technical information, construction documents and drawings, directives, maintenance manuals, memos, reports and other job related materials. Must be able to complete checklists, enter data into electronic formats and logbooks, and prepare work orders. Must display general computer competency with understanding of SCADA, MS Word and Excel. Other computer skills and experience with other HMI's are a plus. Must be able to perform general math calculations, to include calculating dosages, volumes, square feet, linear feet, and other job related calculations. Must possess a valid Class C Texas driver's license. Must pass a pre-employment Drug Screen, Physical Exam, and applicable Background Checks.

Position is considered "Open until Filled." **Note:** All applicants must complete an employment application and submit it to the District's Human Resources Department in order to be considered for employment. Please visit the District's website at [www.utrwd.com](http://www.utrwd.com) to obtain an application and for instructions on how to apply.