



# Position Announcement

**Position:** Wastewater Plant Operator III

**Date Officially Opened:** 01/24/2025

**Hourly Starting Salary Range:** \$26.85 to \$33.83 (DOQ)

(Full Salary Range to \$40.81)

**Department:** Operations

**Section (s):** NE Operations / Lake Dallas, TX

**Normal Work Hours:** Day Shift 6:00 am to 6:00 pm, Rotating 3-4 Schedule

## **Position Function**

Under the direction and supervision of Wastewater, Operations Superintendent, Wastewater Operations Supervisor, Senior Operator, or assigned Lead Shift Operator, and working as part of a team, assists with the performance of duties necessary to operate and maintain equipment in the wastewater treatment plants and collection system. May work varying shifts, hours, or locations to become trained in all aspects of the WW treatment plants and collection system.

## **Typical/Essential Duties**

- 1) Conducts lab sampling and analysis, plant rounds and equipment monitoring and testing, and security and safety rounds and monitoring as needed. Utilizes results of monitoring and testing to determine preventative and corrective actions needed.
- 2) Monitors and adjusts wastewater plants and collection system flows, treatment process conditions, by monitoring the status of production, through hands-on operation and oversight and remotely via SCADA to determine system status and performance is within operational guidelines.
- 3) Maintains system reports and records by compiling daily reports and logs, recording all data accurately and in a timely manner, and transferring data from paper to appropriate computer files.
- 4) Maintains and cleans plant and system facilities and equipment by completing PM work orders and hands on. Cleans all plant facilities and control rooms including all outbuildings and structures, plant grounds, lab and lab equipment, bathroom, and breakroom and other facilities as assigned. Hoses out filters and basins, cleans and organizes vehicles and equipment storage areas and performs maintenance duties as assigned.
- 5) Actively assists with providing on-the-job training to new employees, may act as lead operator on a shift, and be tasked with higher level detailed special projects to aid the overall day to day operations of the wastewater system.
- 6) May inspect construction activities at District facilities under the direction of an experienced Construction Manager on a temporary basis.
- 7) Performs additional duties as assigned.

## **Knowledge, Skills and Abilities**

Must possess a High School Diploma or GED equivalent. College credit(s) or degree is a plus. Must possess a class B Wastewater Treatment License issued by TCEQ. Must be able to read and comprehend technical information, directives, manuals, memos, reports, as well as, other work related materials. Must have the ability to prepare analysis sheets, reports, inventories, logbooks, and work requests. Must be able to calculate dosages and perform general math calculations. Must display general computer competency with understanding of SCADA, Microsoft Office computer software (Excel and Word), other computer skills and experience with other HMI's are a plus.

Duties require the ability to supervise and train other operators, coordinate with contractors and vendors during construction, repair and improvement projects, and act as a lead shift operator when designated. Must have a valid Class C Driver's License. Must be able to pass applicable pre-employment Drug Screen, Physical, and Background Checks.

**Position is considered "Open Until Filled."**

**Note:** All applicants must complete an employment application and submit it to the District's Human Resources Department, please visit the District's website at [www.utrwd.com](http://www.utrwd.com) to obtain an application and for instructions on how to apply.