



AGENDA

P.O. Box 305 • Lewisville, TX 75067

(972) 219-1228 • www.utrwd.com

NOTICE OF MEETING UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS

THURSDAY, APRIL 3, 2025 | 11:00 A.M.

LOCATION
BOARD MEETING ROOM
900 N. KEALY AVENUE
LEWISVILLE, TX 75057

In accordance with Section 551.131 of the Government Code which allow for telephone or video conference public meetings.

Board Members and public may attend the Board of Directors Meeting in-person, or access the meeting via video conference, or telephone conference call.

To join the meeting from your computer, tablet or smartphone, click on the following link:

<https://meet.goto.com/368920325>

To join the meeting by phone (Toll Free)

Dial: 1 (866) 899-4679; Access Code: 368-920-325

NOTICE IS HEREBY GIVEN that there will be a Board Meeting of the Upper Trinity Regional Water District at the above date, time, and location. The matters to be considered and acted upon at the Board Meeting are set forth below:

11:00 A.M.

WORK SESSION - - To discuss agenda items and related matters of interest to the Board of Directors.

- A. Report from the Audit Committee and Staff
- B. Briefing concerning FY2024 audit results by Deloitte & Touche, Independent Auditors
- C. Board Committee Reports:
 - 1. Personnel Committee
 - 2. Policy Review Committee

REGULAR SESSION BOARD MEETING

- 1. Call to Order
- 2. Roll Call and Confirm Quorum
- 3. Pledge of Allegiance and Invocation

4. Opening Remarks:
 - A. President's Remarks concerning current events, conduct of meeting, posted agenda items, committee assignments, and related matters.
 - B. Executive Director's Status Report about legislation and regulatory matters, budgets, current projects, and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.
 - C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities, and Staff.
5. Visitor Comments Concerning Agenda Topics. (Members of the Public who desire to address the Board should email to: speaker-request@utrwd.com by 5:00 pm on Wednesday, April 2. Please include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email. Each speaker will be limited to three (3) minutes per agenda topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)

CONSENT AGENDA*


6. Adopt Minutes of March 6, 2025 Board Meeting.
7. Accept Monthly Management Report for the period ended February 29, 2025.
8. Accept Annual Comprehensive Financial Report and Audit Report, prepared by Deloitte & Touche, Independent Auditors, and related documents (including the Governance Letter to Management) for fiscal year ended September 30, 2024.
9. Consider amending Personnel Policies related to:
 - A. Increased Vacation Accrual for Employee Over 20 Years of Service
 - B. New Hires to Take Vacation After Three Months of Employment
 - C. Add Holiday
 - D. Increase Service Incentive Pay for Years of Service
10. Receive report of construction change orders approved by staff.

*Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

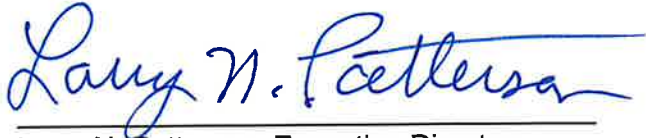
ITEMS FOR INDIVIDUAL CONSIDERATION

11. Consider adoption of a Resolution to approve proposed Mid-Year Budget Amendments.
12. Ratify Emergency Purchase Order with Russell Madden, Inc. for the purchase and installation of two (2) HVAC systems for the Electrical Building at the Thomas E. Taylor Water Treatment Plant. **(Weighted Capital Vote)**



13. Authorize the Executive Director to enter into a purchasing agreement with True Grit Works for roadwork associated with Lake Ralph Hall. (Weighted Capital Vote)
 14. Consider approval of Contract and Task Order No. 1 with BGE, Inc. for engineering services related to staff augmentation for in-house project management services on water and wastewater projects. (Weighted Capital Vote)
 15. Consider approval of Amendment No. 2 to an existing Construction Manager at Risk (CMAR) Agreement with McCarthy Building Companies, Inc. to establish a Progressive Guaranteed Maximum Price No. 2 – Early Work Package No. 2 – Long Lead Valves. (Weighted Capital Vote)
 16. Executive Session concerning granting or acquisition of easements, rights-of-way and other property including leases for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; for discussion of security matters pursuant to Texas Government Code, Section 551.076, and, regarding General Counsel and Executive Director's review of legal implications for the relocation of a District water pipeline; and, regarding potential lawsuit related to construction projects; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session including but not limited to construction contracts and projects related to Lake Ralph Hall.
 17. Consider action on property matters, some of which may have been discussed in Executive Session. (Weighted Capital Vote)
 18. Consider action for engineering services related to updating District's existing Emergency Response Plan, some of which may have been discussed in Executive Session. (Weighted Capital Vote)
 19. Consider participation in Groundwater Feasibility Study, some of which may have been discussed in Executive Session.
 20. Consider action on Lake Ralph Hall construction change orders, some of which may have been discussed in Executive Session. (Weighted Capital Vote)
 21. Review potential agenda items, activities, and announcements for future Board meetings.
 22. Visitor Comments Concerning Non-Agenda Topics. (Members of the Public who desire to address the Board should email to: speaker-request@utrwd.com by 5:00 pm on Wednesday, April 2. Please include your name and address, along with your comment in the body of the email. Each speaker will be limited to three (3) minutes. To provide all members of public an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)
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23. Adjournment.



Larry N. Patterson, Executive Director

The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On: Date: March 28, 2025 Time: 1:00 pm

By: 
Nancy T. Tam, Assistant Secretary, Board of Directors

