



AGENDA

P.O. Box 305 • Lewisville, TX 75067

(972) 219-1228 • www.utrwd.com

NOTICE OF MEETING UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS

THURSDAY, JUNE 5, 2025 | 12:30 PM

LOCATION
BOARD MEETING ROOM
900 N. KEALY AVENUE
LEWISVILLE, TX 75057

In accordance with Section 551.131 of the Government Code which allows for telephone or video conference public meetings.

Board Members and the Public may attend the Board of Directors Meeting in-person or access the meeting via video conference or telephone conference call.

To join the meeting from your computer, tablet, or smartphone, click on the following link:

<https://meet.goto.com/902539461>

To join the meeting by phone (Toll Free)

Dial: 1 (877) 309-2073; Access Code: 902-539-461

NOTICE IS HEREBY GIVEN that there will be a Board Meeting of the Upper Trinity Regional Water District at the above date, time, and location. The matters to be considered and acted upon at the Board Meeting are set forth below.

12:30 p.m.

WORK SESSION -- To discuss agenda items and related matters of interest to the Board of Directors.

- A. Update: Internship Program - - Introduction of summer interns.
- B. Overview: District Development Project Review Process.
- C. Overview of Preliminary Rates and Charges for FY 2026.

REGULAR SESSION BOARD MEETING

- 1. Call to Order
- 2. Roll Call and Confirm Quorum
- 3. Pledge of Allegiance and Invocation
- 4. Oath of Office

5. Opening Remarks:
 - A. President's Remarks concerning current events, conduct of meeting, posted agenda items, committee assignments, and related matters.
 - B. Executive Director's Status Report about legislation and regulatory matters, budgets, current projects, and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection, and Water Conservation.
 - C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities, and Staff.
6. Visitor Comments Concerning Agenda Topics. (Members of the Public who desire to address the Board should email to: speaker-request@utrwd.com by 5:00 p.m. on Wednesday, June 4. Please include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email. Each speaker will be limited to three (3) minutes per agenda topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)

CONSENT AGENDA*

7. Adopt Minutes of May 1, 2025, Board Meeting.
8. Accept Monthly Management Report for the period ended April 30, 2025.
9. Authorize staff to transmit preliminary estimates of Rates and Charges for next fiscal year (FY 2026) to Members and Customers for budget planning purposes.
10. Consider appointment of Trustee for Place 3 on the Board of Trustees for the Upper Trinity Conservation Trust.
11. Authorize the Executive Director to enter into pricing agreements with:
 - A. United Mineral & Chemical Corp. and Dalf Eti, Inc. TX, USA for the purchase of Granular Calcium Hypochlorite.
 - B. Sigler Communications, Inc. and Strategar, LLC for the purchase of Graphic Design and Digital Advertising Services.
12. Consider approval of new District Information Technology and Personnel Policies:
 - A. AI Tool Usage Policy
 - B. Covered Applications and Prohibited Technology Policy
 - C. Employee Notification of Arrests, Charges, Indictments or Convictions Policy
 - D. Tuition Reimbursement Policy
 - E. Inclement Weather Policy

13. Receive report of construction change orders approved by staff.

*Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

ITEMS FOR INDIVIDUAL CONSIDERATION

14. Consider adoption of Resolution of Appreciation and Commendation for Clay M. Riggs for his distinguished service as a Member and Officer of the Upper Trinity Regional Water District Board of Directors.
15. Authorize the Executive Director to enter into purchasing agreements with: **(Weighted Capital Vote)**
 - A. Sam Pack Five Star Ford for the purchase of two operations vehicles in support of the Process Control Analyst and Lake Ralph Hall O&M Supervisor to support their day-to-day operational needs.
 - B. Kubota Tractor Corporation for the purchase of a tractor for Lake Ralph Hall operations.
16. Construction Contracts: **(Weighted Capital Vote)**
 - A. Consider approval of Amendment No. 3 to an existing Construction Manager at Risk (CMAR) Agreement with McCarthy Building Companies, Inc. to establish a Progressive Guaranteed Maximum Price No. 3 – Pump Station and Clearwell for Harpool RWTP Phase 2 Expansion Project.
 - B. Consider approval of Amendment No. 3 to an existing Construction Manager at Risk (CMAR) contract with Archer Western Construction, LLC to establish a Progressive Guaranteed Maximum Price No. 3 for Northeast Water Reclamation System Expansion Project.
17. Engineering Contracts and Task Orders: **(Weighted Capital Vote)**
 - A. Consider approval of Contract and Task Order No. 1 with CDM, Inc. for engineering services related to on-call design and construction services assistance on water and wastewater projects.
 - B. Consider approval of Contract and Task Order No. 1 with Gresham Smith, Inc. for engineering services related to on-call design and construction services assistance on water and wastewater projects.
18. Consider accepting purchase contract with Veolia Water Technologies & Solutions to supply proprietary membrane modules for Harpool Regional Water Treatment Plant Treatment Expansion, Phase 1 and make final payment. **(Weighted Capital Vote)**



19. Lake Ralph Hall Agenda Items: **(Weighted Capital Vote)**
 - A. Consider approval of Task Order No. 4 to an existing Contract with Freese and Nichols, Inc. to prepare Bid Packages and provide Construction Administration for miscellaneous site improvements for the Lake Ralph Hall Raw Water Pump Station and Leon Hurse Dam.
 - B. Consider approval of Task Order No. 13 to an existing Contract with AR Consultants for Cultural Resource Consulting to provide continued cultural resource studies to perform Phase 2 and Phase 3 investigations for Lake Ralph Hall.
 - C. Consider acceptance of a Water and Wastewater Master Plan for the Lake Ralph Hall Area, prepared by Kimley-Horn and Associates, Inc.
 - D. Consider a reimbursement Resolution authorizing Executive Director to release funding to the City of Irving for construction of the Princeton Booster Pump Station Capacity Expansion Project.
20. Executive Session concerning granting or acquisition of easements, rights-of-way and other property including leases for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; for discussion of security matters pursuant to Texas Government Code, Section 551.076, and, regarding General Counsel and Executive Director's review of legal implications for the relocation of a District water pipeline; and, regarding potential lawsuit related to construction projects; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session including but not limited to construction contracts and projects related to Lake Ralph Hall.
21. Consider action on water resource planning matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
22. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
23. Consider action on Lake Ralph Hall construction change orders, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
24. Review potential agenda items, activities, and announcements for future Board meetings.
25. Visitor Comments Concerning Non-Agenda Topics. (Members of the Public who desire to address the Board should email to: speaker-request@utrwd.com by 5:00 p.m. on Wednesday, June 4. Please include your name and address, along with your comment in the body of the email. Each speaker will be limited to three (3) minutes. To provide all members of public an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)

26. Adjournment.



Larry N. Patterson, Executive Director

The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On: Date: May 30, 2025 Time: 1:00 pm

By: Nancy T. Tam
Nancy T. Tam, Assistant Secretary, Board of Directors

