



MINUTES

UPPER TRINITY REGIONAL WATER DISTRICT BOARD OF DIRECTORS December 4, 2025

REGULAR SESSION BOARD MEETING

1. Call to Order

The Board of Directors of the Upper Trinity Regional Water District (UTRWD) convened in Regular Session Board Meeting with President Lyle H. Drescher presiding at 12:46 p.m. on Thursday, December 4, 2025, at 900 N. Kealy Avenue, Lewisville, TX 75057.

2. Roll Call and Confirm Quorum

The attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Lyle H. Drescher, President | DC At Large
Allen L. McCracken, II, Treasurer | Pilot Point
Bobby Johnston | Argyle
Del Knowler | Bartonville
Glenn Barker | Corinth
Kevin Mercer | DCFWSD #7
Robert Pegg | Flower Mound
Orlando Sanchez | Irving
Mike Fairfield | Lake Cities MUA
Drew Corn | Northlake
George Dupont | Prosper

Greg Scott, VP | Justin
Kimberly Brawner, Secretary | Celina
Brian Roberson | Aubrey
Mark Pape | Copper Canyon
Jody Gonzalez | Denton County
Dave Nelson | Double Oak
Rich Lubke | Highland Village
Nate Winchester | Krum
Aaron Russell | Lewisville
Michael Anderson | Ponder
Jim Bolz | Sanger

Absent:

* Excused Absent

Stephen Gay | Denton

Chris Boyd | Mustang SUD*

Staff and Advisors in Attendance:

Larry N. Patterson, Executive Director
Nancy Tam, Assistant to Executive Director
Jan Morris, Chief Administrative Officer
Jason Pierce, Director of Gov. Affairs
Doug Janeway, LRH Reservoir Manager
Stephanie Noel, Finance & Investment Mgr.
Elizabeth Boddicker, LRH Project Mgr.
Rhonda Himley, Exec. Admin. Assistant
Marcos Zepeda, Network Systems Admin.

Matthew Boyle, General Counsel
Jody Zabolio, Chief Operating Officer
Kurt Staller, District Engineer
Ed Motley, LRH Program Manager
Adam McKnight, Dir. Engineering & Construction
Ronna Hartt, Dir. of Water Resources & Planning
Dustin Wright, Mgr. of IT Services
Michelle Carte, Reg. & Env. Compliance Coord.

Others in Attendance:

Andre Garces, Plummer Associates
William Reidy, Wade Trim

Jordan Muell, Plummer Associates
John Basslon, TCCI

Roger Cooley, Wade Trim
Anthony Samarripas, Kimley-Horn
Clay Riggs, Westwood
Chad Simmons, FNI

Danny Mignano, McCarthy
Ryan Mulubbough, DCFWSD #7
Leigh Ferguson, Atmos Energy
Kyle Hogue, Garver

3. Pledge of Allegiance and Invocation

The Pledge of Allegiance was led by Kevin Mercer. The Invocation was delivered by Dave Nelson.

4. Opening Remarks:

A. President's Remarks concerning current events, conduct of meeting, posted agenda items, committee assignments, and related matters.

President Dresher recognized Jody Zabolio, Chief Operating Officer, on his 21st anniversary with the District and thanked him for his years of faithful service.

B. Executive Director's Status Report about legislation and regulatory matters, budgets, current projects, and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection, and Water Conservation.

- The Treated Water Demand and Supply Status Report was given. Demand is back to normal and the storage supply in Chapman Lake is slightly better than last year.
- District participated in a Thanksgiving Food Drive in partnership with the Denton County Friends of the Family charity. Enough food was collected to feed 50 families for the holidays.
- Recent tours of Lake Ralph Hall were conducted for the following groups:
 - i. Texas Water Development Board, including the newly appointed Executive Director, Ashley Morgan, and
 - ii. North Texas Commission and leaders from the Wise County area.

C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities, and Staff.


None.

5. Visitor Comments Concerning Agenda Topics.

None.

CONSENT AGENDA

Brian Roberson made the motion to approve the Consent Agenda Items 6 and 7 as presented. Seconded by Kevin Mercer. The *Roll Call Vote* was 21 Yes, 0 No, 2 Absent (Gay, Boyd). Motion carried. The approved Consent Agenda items were:



- 6. Adopt Minutes of November 6, 2025 Board Meeting.
- 7. Receive report of construction change orders approved by staff.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 8. Construction Contracts:
 - A. Consider approval of Amendment No. 5 to an existing Construction Manager at Risk (CMAR) Agreement with McCarthy Building Companies, Inc. to establish a Progressive Guaranteed Maximum Price No. 5 – Long Lead Process Valve for Harpool RWTP Phase 2 Expansion.

In a continued effort to meet the construction schedule and keep the project progressing, Staff recommended the Board approve Amendment No. 5 to McCarthy Building Companies, Inc. CMAR for Harpool Regional Water Treatment Plant Phase 2 Expansion Project for a not to exceed amount of \$774,143.98.

- B. Consider approval of Change Order No. 1 to the Northeast Water Reclamation System Expansion Project with Archer Western Construction, LLC for the purchase and installation of liquid oxygen storage and feed equipment, concrete pad, and ancillary equipment at Doe Branch Water Reclamation Plant.

Flows have continued to increase during the construction of the expansion project. To accommodate the additional flow, loading, and increased oxygen demand, certain interim improvements are necessary. It was determined that a Liquid Oxygen System would provide supplemental oxygen to support existing treatment with the additional flow and load increase in the interim period until the Phase 3 expansion is operational.

Staff recommended the Board approve Change Order No.1 to Archer Western Construction, LLC Construction Manager at Risk for the Northeast Water Reclamation System Expansion Project for a not to exceed amount of \$1,794,345.02.

Rich Lubke made the motion to approve Agenda Items 8 A & B as presented. Seconded by George Dupont. The *Weighted Capital Vote* was 42 Yes, 0 No, 9 Absent (Gay, Boyd). Motion carried.

Entity	Eligible Weighted Votes	Yes	No	Abstain	Absent
ARGYLE – Johnston	1	1			
AUBREY – Roberson	1	1			
BARTONVILLE – Knowler	1	1			
CELINA – Brawner	4	4			
CORINTH – Barker	3	3			
DENTON (city) – Gay	2				2
DENTON COUNTY AT LARGE – Dresher	1	1			
DCFWS #7 – Mercer	2	2			
DOUBLE OAK – Nelson	1	1			
FLOWER MOUND – Pegg	9	9			

HIGHLAND VILLAGE – Lubke	2	2			
IRVING – Sanchez	2	2			
JUSTIN – Scott	1	1			
KRUM – Winchester	1	1			
LAKE CITIES MUA – Fairfield	2	2			
LEWISVILLE – Russell	3	3			
MUSTANG SUD – Boyd	7				7
NORTHLAKE – Corn	3	3			
PILOT POINT – McCracken	1	1			
PONDER – Anderson	1	1			
PROSPER – Dupont	2	2			
SANGER – Bolz	1	1			
TOTAL:	51	42	0	0	9

9. Consider approval of Interlocal Cooperation Agreement with the City of Lake Dallas for relocation of District Fiber Optics as part of the City’s relocation of Shady Shores Road and related budget amendment.

The City of Lake Dallas is moving forward with the construction of certain improvements to Shady Shores Road. The District’s fiber network is in conflict with the proposed improvements. To avoid any unnecessary delays in the City’s project, Lake Dallas has agreed to include an allowance item in its construction contract to relocate the District’s fiber optic system. A budget amendment of \$275,000 is requested for the fiber optic relocation in Lake Dallas.

Staff recommended approval of the draft Interlocal Cooperation Agreement with the City of Lake Dallas for the installation by the City of the District’s fiber optic network as part of the City’s Shady Shores roadway improvement project, subject to any non-substantive changes that may be mutually agreed by the parties, and associated budget amendment.

Greg Scott made the motion to approve Agenda Item 9 as presented. Seconded by Drew Corn. The *Weighted Capital Vote* was 40 Yes, 2 No (Mercer), 9 Absent (Gay, Boyd). Motion carried.

Entity	Eligible Weighted Votes	Yes	No	Abstain	Absent
ARGYLE – Johnston	1	1			
AUBREY – Roberson	1	1			
BARTONVILLE – Knowler	1	1			
CELINA – Brawner	4	4			
CORINTH – Barker	3	3			
DENTON (city) – Gay	2				2
DENTON COUNTY AT LARGE – Dresher	1	1			
DCFWS #7 – Mercer	2		2		
DOUBLE OAK – Nelson	1	1			
FLOWER MOUND – Pegg	9	9			
HIGHLAND VILLAGE – Lubke	2	2			
IRVING – Sanchez	2	2			
JUSTIN – Scott	1	1			
KRUM – Winchester	1	1			



LAKE CITIES MUA – Fairfield	2	2			
LEWISVILLE – Russell	3	3			
MUSTANG SUD – Boyd	7				7
NORTHLAKE – Corn	3	3			
PILOT POINT – McCracken	1	1			
PONDER – Anderson	1	1			
PROSPER – Dupont	2	2			
SANGER – Bolz	1	1			
TOTAL:	51	40	2	0	9

10. Lake Ralph Hall Agenda Items:

- A. Consider approval of Task Order No. 14 to an existing Contract with AR Consultants, Inc. for Cultural Resource Consulting to provide continued cultural resource studies to perform Phase 2 and Phase 3 investigations for Lake Ralph Hall.

The cultural resources regulatory requirements for Lake Ralph Hall require the District to enter into a Programmatic Agreement with the U.S. Army Corp of Engineers and the Texas Historical Commission to ensure that the Lake Ralph Hall Program does not impact any resource that is listed or eligible to be listed on the National Register of Historic Places.

Task Order No. 14 Goals include:

- Complete Reports for seven Phase II sites.
- Complete Fieldwork and Reporting on one Phase II site.
- Continue Phase III Fieldwork on Flat Prairie Community, completing fieldwork and excavation on 3 sites.
- Complete Fieldwork and Reporting on one Phase III site.

Staff recommended the Board authorize proposed Task Order No. 14 with AR Consultants, Inc. for professional services related to Cultural Resource Surveys and Testing for the Lake Ralph Hall Project for a fee not to exceed \$ 9,740,475.

- B. Consider Resolution authorizing acceptance of completed work, and release of retainage for the following Work Packages that are a part of the Lake Ralph Hall Pump Station Construction Manager at Risk Contract with Archer Western Construction, LLC: Work Package No. 3, Raw Water Pump Station Construction; Work Package No. 4, 66" Discharge Pipeline at Dam Site; Work Package No. 6, Valve Procurement; Work Package No. 7, Horizontal Spilt Case Pump Purchase; Work Package No. 9 Hydropneumatic Tank System Purchase; and Work Package No. 10, Maintenance Facility.

All work associated with these Work Packages has been completed in accordance with the plans and specifications.

Staff recommended the Board approve a Resolution for acceptance of Construction Manager at Risk (CMAR) Work Packages No. 3, 4, 6, 7, 9, 10 as part of the Lake Ralph Hall Pump Station Project CMAR Contract with Archer Western Construction, LLC.



- C. Consider Resolution authorizing acceptance of completed work, and release of retainage for Work Package No. 1, Early Procurement for the Lake Ralph Hall Pipeline, Balancing Reservoir, and Delivery Point Construction Manager at Risk Contract with Garney Companies, Inc.

Work Package No. 1 includes the following early procurement of long lead items: large diameter steel pipe, large diameter inline valves, flow control valves, and combination air valves, gate valves. All work associated with Work Package No. 1 has been completed in accordance with the plans and specifications.

Staff recommended the Board approve a Resolution for acceptance of the Construction Manager at Risk (CMAR) Contract Work Package No. 1, Early Procurement for the Lake Ralph Hall Pipeline, Balancing Reservoir, and Delivery Point with Garney Companies, Inc.

- D. Consider Resolution authorizing Executive Director to release funding to the City of Irving for Professional Engineering and Inspection Services for the Construction of the Princeton Pump Station Improvements.

On September 2, 2021, the Board approved an Amended and Restated Transportation Agreement with City of Irving to deliver water from Chapman Lake and Lake Ralph Hall to the District’s treatment facilities. The Agreement requires the District to compensate Irving for the design and construction of certain improvements to Irving’s Princeton Booster Pump Station.

Staff recommended the Board approve Resolution authorizing the Executive Director to release funding to reimburse the City of Irving for Professional Engineering and Inspection Services for the Construction of the Princeton Pump Station Improvements Project, in an amount not to exceed \$1,204,169.25.

- E. Consider Resolution authorizing acceptance of completed work, and release of retainage for the Lake Ralph Hall Fossil Park Project with Pace Construction Services, LLC.

On March 6, 2025, the Board awarded a construction contract to Pace Construction Services, LLC for the construction of the Lake Ralph Hall Fossil Park. All work associated with Lake Ralph Hall Fossil Park has been completed in accordance with the plans and specifications.

Staff recommended the Board approve a resolution for acceptance of completed work for the Lake Ralph Hall Fossil Park Project with Pace Construction Services, LLC and authorize final payment of \$72,019.67, including release of retainage.

Kevin Mercer made the motion to approve Items 10 A-E as presented. Allen McCracken seconded the motion. The *Weighted Capital Vote* was 42 Yes, 0 No, 9 Absent (Gay, Boyd). Motion carried.

Entity	Eligible Weighted Votes	Yes	No	Abstain	Absent
ARGYLE – Johnston	1	1			
AUBREY – Roberson	1	1			
BARTONVILLE – Knowler	1	1			
CELINA – Brawner	4	4			
CORINTH – Barker	3	3			



DENTON (city) – Gay	2				2
DENTON COUNTY AT LARGE – Drescher	1	1			
DCFWS #7 – Mercer	2	2			
DOUBLE OAK – Nelson	1	1			
FLOWER MOUND – Pegg	9	9			
HIGHLAND VILLAGE – Lubke	2	2			
IRVING – Sanchez	2	2			
JUSTIN – Scott	1	1			
KRUM – Winchester	1	1			
LAKE CITIES MUA – Fairfield	2	2			
LEWISVILLE – Russell	3	3			
MUSTANG SUD – Boyd	7				7
NORTHLAKE – Corn	3	3			
PILOT POINT – McCracken	1	1			
PONDER – Anderson	1	1			
PROSPER – Dupont	2	2			
SANGER – Bolz	1	1			
TOTAL:	51	42	0	0	9

11. Consider amending Personnel Policy related to employee sick leave termination pay.

Current policy established in 1997 is based on employee’s age. Staff completed a survey with District peers and found UTRWD was the only entity to make sick leave termination payment based on age. Personnel Committee reviewed staff’s proposal to change “Age Based” Requirements to “Years of Service.”

Staff recommended the following payment schedule of accrued sick leave upon departure from employment with the District based on the following milestones of faithful service not to exceed maximum sick leave accrual (1,200 hours):

- 5 years – 25% sick leave balance
- 10 years – 50% sick leave balance
- 15 years – 75% sick leave balance
- 20+ years – 100% sick leave balance

Staff recommended the Board approve proposed Personnel Policy changes to the Sick Leave Termination Pay from age-based requirements to years of service milestones. **Rich Lubke made the motion to approve Agenda Item 11 as presented.** Seconded by Nate Winchester. The *Roll Call Vote* was 21 Yes, 0 No, 2 Absent (Gay, Boyd). Motion carried.

12. Executive Session concerning granting or acquisition of easements, rights-of-way and other property including leases for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; for discussion of security matters pursuant to Texas Government Code, Section 551.076, and regarding General Counsel and Executive Director’s review of legal implications for the relocation of a District water pipeline; and, regarding potential lawsuit related to construction projects; and regarding potential lawsuit related to development within District easements, and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey



advice in Executive Session including but not limited to construction contracts and projects related to Lake Ralph Hall.

There was no Executive Session required for this meeting.

13. Consider action on property matters, some of which may have been discussed in Executive Session.

None.

14. Consider action on Lake Ralph Hall construction change orders, some of which may have been discussed in Executive Session.

None.

15. Review potential agenda items, activities, and announcements for future Board meetings.


There will be no January Board Meeting. Next scheduled Board Meeting is February 5, 2026.


16. Visitor Comments Concerning Non-Agenda Topics.

None.

17. Adjournment.

There being no further business, President Dresher adjourned the meeting at 1:56 P.M.

Recorded by: 
Nancy T. Tam, Assistant Secretary, Board of Directors

Certified by: 
Kimberly Brawner, Secretary, Board of Directors

